

Investing for Colorado Local Governments

DISCLOSURE

This presentation is for informational purposes only. All information is assumed to be correct, but the accuracy has not been confirmed and therefore is not guaranteed to be correct. Information is obtained from third party sources that may or may not be verified. The information presented should not be used in making any investment decisions and is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. All comments and discussion presented are purely based on opinion and assumptions, not fact. These assumptions may or may not be correct based on foreseen and unforeseen events. All calculations and results presented are for discussion purposes only and should not be used for making calculations and/or decisions. The data in this presentation is unaudited.

Performance results for COLOTRUST and COLOTRUST EDGE are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. COLOTRUST is not a bank. An investment in COLOTRUST is not insured by the Federal Deposit Insurance Corporation or any other government agency. Although the COLOTRUST prime-style and government-style funds seeks to preserve the value of your investment at \$1.00 per share, they cannot guarantee they will do so. Please review the COLOTRUST Information Statement(s) before making an investment decision. **Past performance is not an indicator of future performance or results. Any financial and/or investment decision may incur losses.**

A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. Ratings are subject to change and do not remove credit risk. Visit www.spglobal.com for more information.

The benchmark, the S&P US AAA & AA Rated GIP All 30 Day Net Yield (LGIP30D) is a performance indicator of rated GIPs that maintain a stable net asset value of \$1.00 per share and is an unmanaged market index representative of the LGIP universe. The S&P benchmark utilized in this comparison is a composite of all rated stable net asset value pools. GIPs in the index include only those rated based on S&P's money market criteria. Pools rated 'AAAm' provide excellent safety and a superior capacity to maintain principal value while those rated 'AAM' offer very good safety and a strong capacity to maintain principal value (Source: [S&P Global Ratings](#)). The comparison between this index and the portfolio may differ in holdings, duration, fees, and percentage composition of each holding. Such differences may account for variances in yield. An investor cannot invest directly in an index. Calculation methodology for the LGIP30D is the monthly average of the each week's seven day average rate as provided by Bloomberg.

The 'AAAf' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk.

PURPOSE

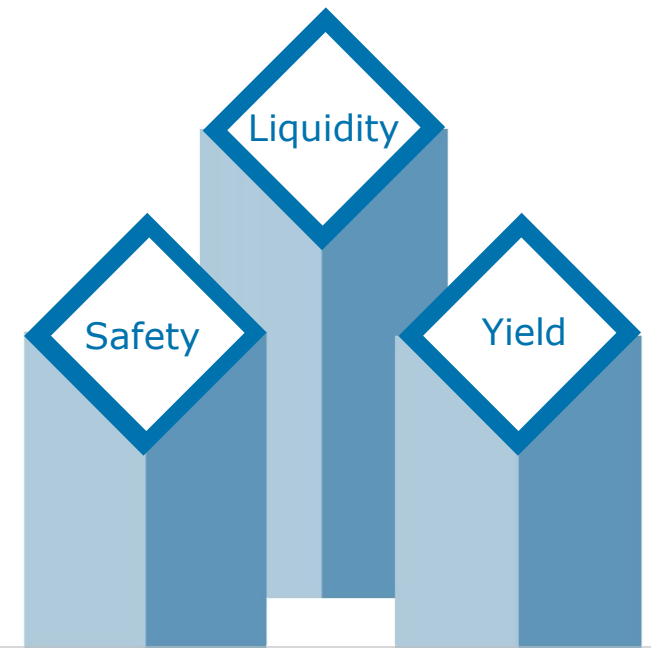
The purpose of COLOTRUST is to provide all Colorado local governments with a convenient, short-term investment opportunity designed to optimize investment income striving to maximize safety and liquidity.

COLOTRUST was created by and for Colorado local governments.

Please refer to the disclosure slide for additional information regarding this presentation.

STRUCTURE

COLOTRUST was established in 1985 in accordance with the “Pooling Act” to allow Colorado local governments to pool their funds to take advantage of short-term investments and maximize net interest earnings.



DIRECTED BY YOUR PEERS

COLOTRUST is overseen by a Board of Trustees comprised of eligible Participants of the program. The Board administers the affairs of COLOTRUST, entering into contracts and agreements on behalf of the program.

COLOTRUST Chairperson

Scott Wright
Finance Director
Town of Avon

James Covington
County Treasurer
Lincoln County

Mario Dominguez
Senior Investment Portfolio Analyst
City and County of Denver

Sandy Farrell
Chief Operating Officer
Eagle County Schools

Brigitte Grimm
County Treasurer and Public Trustee
Weld County

Steve Hellman
Chief Financial Officer
Parker Water & Sanitation District

Lane Iacovetto
County Treasurer
Routt County

Stephanie Juneau
Director of Finance and Operations
Steamboat Springs School District

Meredith Quarles
Director of Operations
Special District Association of Colorado

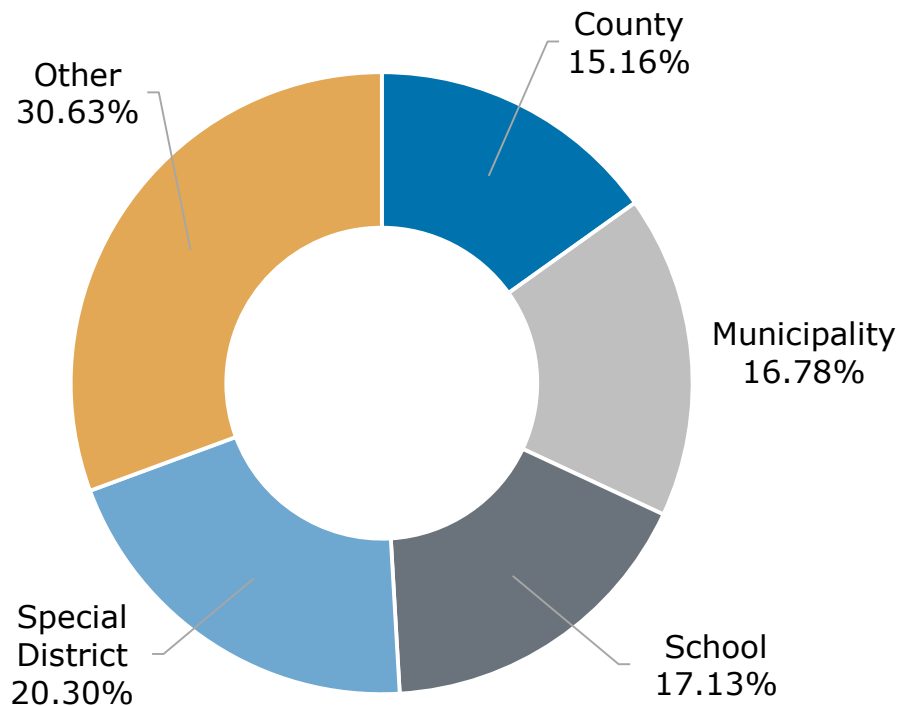
Brett Ridgway
Chief Business Officer
Lewis-Palmer School District 38

James Ruthven
Designee
Serenity Ridge Metropolitan District No. 2

As of April 30, 2023. Please refer to the disclosure slide for additional information regarding this presentation.

PARTICIPANT BREAKDOWN

Participant Breakdown by Balance



Source: Public Trust Advisors, LLC. Data as of April 30, 2023 and is unaudited. Charts may not equal 100% due to rounding. Participation shown includes local governments that participate in COLOTRUST PRIME, COLOTRUST PLUS+, and COLOTRUST EDGE. Please refer to the disclosure slide for additional information regarding this presentation.

COLOTRUST Participants

Serving Over 1850
Colorado Local
Governments

70
Counties

185
Municipalities

235+
School Districts

1135+
Special Districts

225+
Other Entities

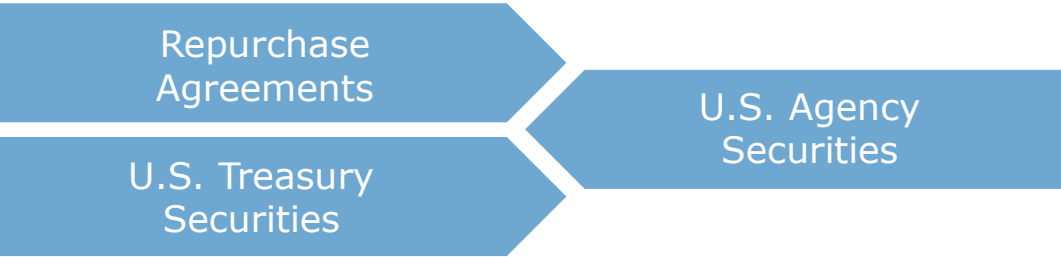
OFFERING YOUR LOCAL GOVERNMENT A COMPREHENSIVE APPROACH TO INVESTING YOUR FUNDS

Investment Option	PRIME	PLUS+	EDGE
Portfolio Type	Government-style fund	Prime-style fund	Enhanced cash
Purpose	Daily liquidity	Daily liquidity	Short-term liquidity
Rating	'AAAm'	'AAAm'	'AAAf/S1'
Liquidity Offered	Daily	Daily	Next-day
Minimum Investment	None	None	None
Withdrawals	Unlimited	Unlimited	Unlimited
Accounts	Unlimited	Unlimited	Unlimited
Dividend Rate	Apply Daily	Apply Daily	Accrue Daily
WAM	≤ 60 Days	≤ 60 Days	> 60 Days
Net Asset Value (NAV)	Stable \$1.00 per share	Stable \$1.00 per share	Variable \$10.00 per share

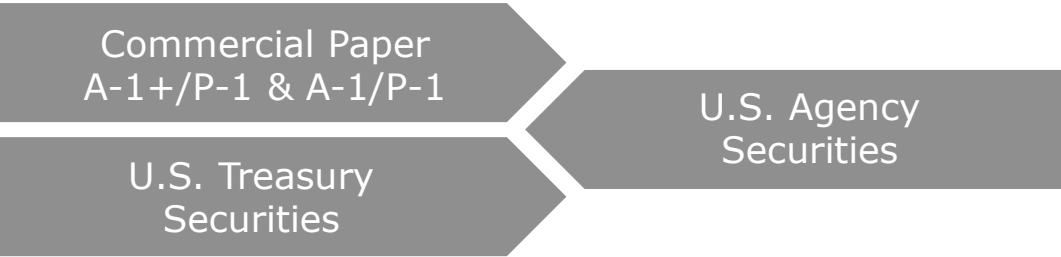
Please refer to the disclosure slide for additional information regarding this presentation. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. Ratings are subject to change and do not remove credit risk. Visit www.spglobal.com for more information. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. COLOTRUST is not a bank. An investment in COLOTRUST is not insured by the Federal Deposit Insurance Corporation or any other government agency. COLOTRUST PRIME and COLOTRUST PLUS+ seek to preserve the value of your investment at \$1.00 per share, COLOTRUST cannot guarantee it will do so. Please review the COLOTRUST Information Statement(s) before making an investment decision. The 'AAAf' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk.

SAMPLE PORTFOLIO COMPOSITIONS

COLOTRUST PRIME



COLOTRUST PLUS+ & EDGE



Investments are made in accordance with Colorado Statutes and COLOTRUST Investment Policies.

All COLOTRUST portfolios are marked-to-market daily.

COLOTRUST PRIME and COLOTRUST PLUS+ seek to maintain a stable NAV of \$1.00 per share.

Total Assets*

\$740m

COLOTRUST
PRIME

\$12.51b

COLOTRUST
PLUS+

\$420m

COLOTRUST
EDGE

Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.

Source: Public Trust Advisors. *As of April 30, 2023. Please refer to the disclosure slide for additional information regarding this presentation.

PARTICIPANT BENEFITS



Dividends accrue and pay daily, not monthly



Same-day liquidity
11:00 a.m. MT wire cut-off)



No transaction fees, no minimum investment*



Competitive daily yields and unlimited transactions



Dual authorization available on transactions



Direct investment of state payments



Professional credit research team



Professionally managed portfolios

*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no fees charged from COLOTRUST for such transactions. COLOTRUST is not a bank. An investment in COLOTRUST is not insured by the Federal Deposit Insurance Corporation or any other government agency. Although COLOTRUST PRIME and COLOTRUST PLUS+ seek to preserve the value of your investment at \$1.00 per share, COLOTRUST cannot guarantee it will do so. Please review the COLOTRUST Information Statement(s) before making an investment decision. Please refer to the disclosure slide for additional information regarding this presentation.

PORTAL BENEFITS



Transparent Reporting

- Monthly statements (by end of first business day)
- Transaction confirmations
- On-demand reports



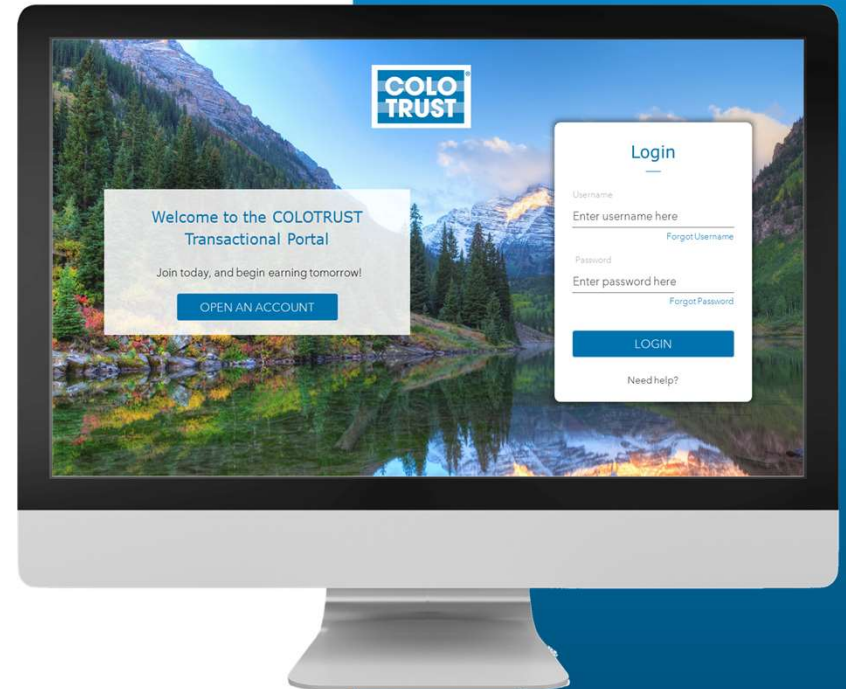
Built for Ease of Use

- Deposits (contributions)
- Withdrawals (redemptions)
- Future-dated



24/7 Online Access

- Historical fund information & balances
- Add/remove contacts
- Add/remove bank details



Please refer to the disclosure slide for additional information regarding this presentation.

COLOTRUST INVESTMENT INCOME

If you were to invest any of the following amounts in COLOTRUST PRIME, PLUS+, or EDGE for the entire year of 2022, here is what you could have earned on your investment:

Investment	COLOTRUST PRIME	COLOTRUST PLUS+	COLOTRUST EDGE
\$10,000	\$141.14	\$174.97	\$153.03
\$100,000	\$1,411.41	\$1,749.69	\$1,530.19
\$1,000,000	\$14,114.06	\$17,496.92	\$15,301.46
\$10,000,000	\$141,140.63	\$174,969.21	\$153,014.71

Participant Investment Income Earned for 2022

PRIME

\$9.14m

PLUS+

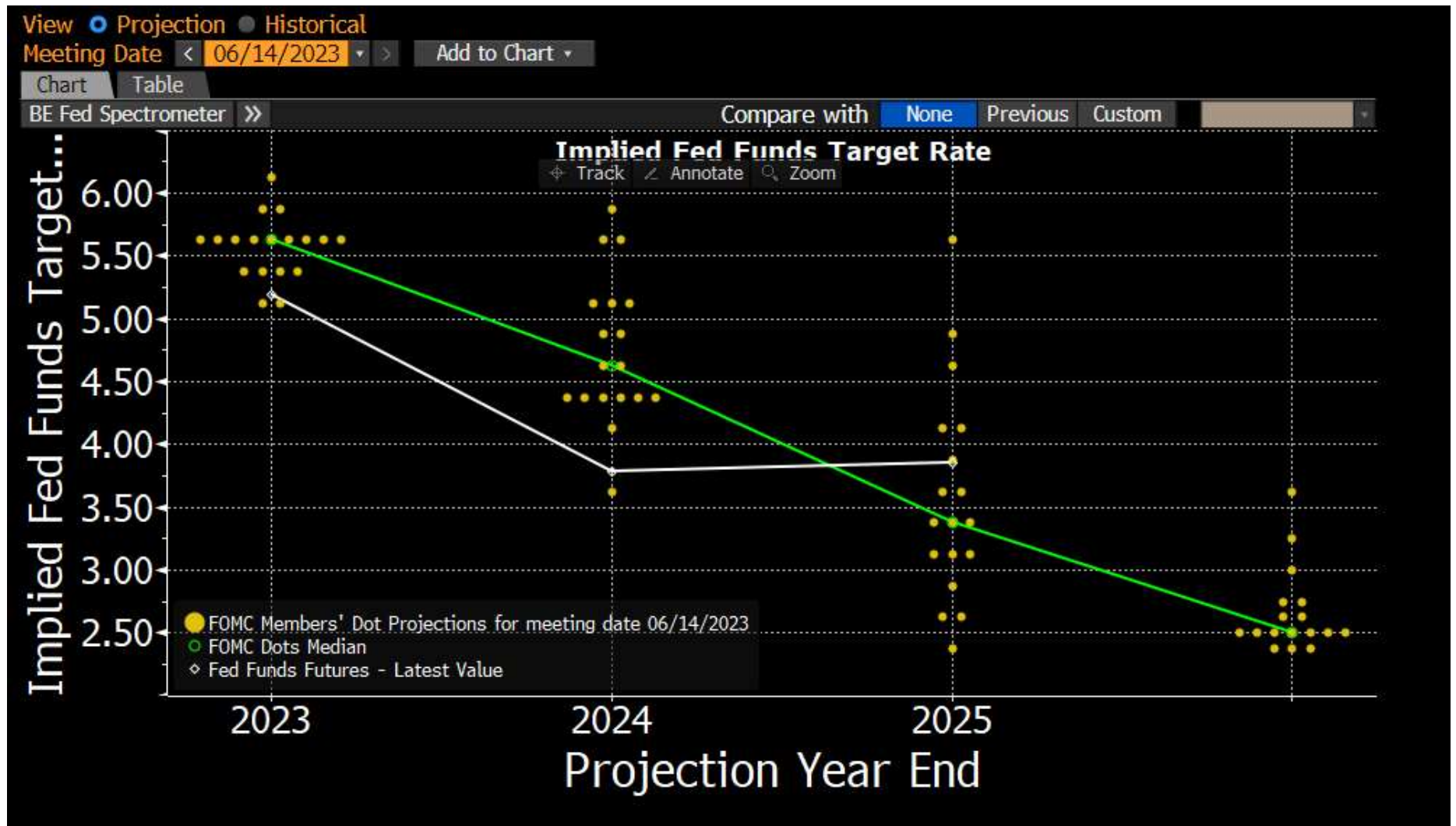
\$216.80m

EDGE

\$8.10m

Source: www.colotrust.com Data unaudited and as of December 31, 2022. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Please refer to the disclosures slide at the end of this presentation for more information. Performance results for COLOTRUST are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.** Please visit the COLOTRUST website at www.colotrust.com/rates-disclaimer for more information. Visit www.colotrust.com/rates for more information on historical yields and performance. Refer to the disclosure slide for more information regarding this presentation.

Federal Reserve Dot Plot Rate Outlook



Source: Bloomberg

Contact Us



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Please refer to the disclosure slide of this presentation for more information.

**TOWN OF SILT
BOARD OF TRUSTEES WORK SESSION
August 10, 2023
AGENDA ITEM SUMMARY**

SUBJECT: 2024 Budget Planning-Strategic Plan

PROCEDURE: Information Item

RECOMMENDATION: Provide feedback to Staff

SUMMARY AND BACKGROUND OF SUBJECT MATTER: Staff will present information on 2022-23 Strategic Planning and Accomplishments to date.

RESOLUTION READING DATE: December 11, 2023

ORIGINATED BY: Jeff Layman

PRESENTED BY: Jeff Layman

DOCUMENTS ATTACHED: 2022-23 Strategic Plan Summary

TOWN ATTORNEY REVIEW [] YES [x] NO INITIALS _____

SUBMITTED BY:



Jeff Layman, Town Administrator

REVIEWED BY:



Sheila M. McIntyre, Town Clerk

2023 Budget Preparation

2022-23 Strategic Planning

1. Themes

- a. Perceived high level of citizen disengagement
- b. Develop stronger internal capacity/resiliency
- c. Aging infrastructure
- d. Insure sustainable, smart growth
- e. Develop clear capital, staffing and funding plans
 - i. Produce capital inventory

2. Problems to Solve

a. Infrastructure

Water/Wastewater Plants and System (Infrastructure)	19
Interchange improvements with CDOT	11
Move Public Works	4
Communications/Broadband/LTE	2

b. Communication

Stigma - Town hard to deal with	7
Town Support (Citizens)	6
Proper Information to developers (awareness)	4
Developing stakeholder interest	2
Communication	2

c. Livability

Code Enforcement	6
Re2 Parcel	5
Incentive to be here - businesses and visitors	4
Modern Technologies	1

3. What has to Change?

a. Communication/Community Engagement

Help eliminate community disconnect/build community	12
Reputation of Silt (Community Development)	4
Expand Outreach	4
Defining Problems	4
Communication	3
Educate citizens on their perception of government	2

b. Growth

Sales Tax Leakage	11
More Work Opportunities in town to keep residents from commuting	10

Code Enforcement Officer	6
Affordable housing	5
Smart Economic Development	4
More businesses to keep people in town	3
Stronger Tax Base (retail)	3
Creative Tourism to bring more people into town	1
Grant Funding	1

4. **Weaknesses**

a. **Challenges to Foundation for Growth**

Aging Infrastructure	21
Getting CDOT to move Silt up on Overpass List	12
Water plant	4
Muni code updates	3
Code Enforcement	2

b. **Community Disconnect**

Low Citizen Engagement	7
Low Resident Participation	5
Lack of Adult Recreation	4
Perception of being difficult to deal with	4
Poor community response	3
Communication	2

c. **Challenging Economic Base**

Lack of business diversity	2
Lack of tax-producing businesses/choice	2
Affordable Workforce Housing	1

5. **Opportunities**

a. **Recreational**

Silt River Reserve	9
Rec Center	7
Roy Moore Gym/Park	4
River Recreation	3
Acquiring Roy Moore Gym	2
Silt Island Park	1
Great Outdoors	1
Adult Recreation	1

b. **Growth / Planning**

Improve Infrastructure	16
Code Enforcement	6
Railroad	6
Utilize Silt River Preserve Master Plan	5
Utilization of Park and Rec Master Plan	4

Strategic Planning	3
Better advocating of opportunity zone	3
Infill Development	2
On-Line Based Businesses	2

6. **Threats**

a. **Internal Threats**

(Threats over which the town has all significant control, albeit subject to funding issues)

Failing Infrastructure	14
Aging staff – transfer of knowledge	6
Citizen Disengagement	2
Staffing	2
One water source	2
Lack of Economic Diversity	1

b. **External Threats**

(Threats over which the Town has little to no control, but must adapt, or prepare for)

Inflation	3
Cost of Living	3
Failure to get interchange funds	2
Neighboring Towns/Growth	1
CDOT	1
Natural Disasters	1
Wildfires	1
Park and Rec Space	1
I-70 Interchange	1
Govt. Red tape/regulations	1

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES AGENDA
MONDAY, AUGUST 14, 2023 – 7:00 P.M.
MUNICIPAL COUNCIL CHAMBERS**

5:30 p.m. – ColoTrust presentation

**6:00 p.m. – Board Work Session – 2022-23 Strategic Planning & Accomplishments –
2024 Budget Planning**

ESTIMATED TIME	AGENDA ITEM	PUBLIC HEARING or ACTION ITEM	STAFF PRESENTOR
	Agenda		Tab A
7:00	Call to order		Mayor Richel
	Roll call		
	Pledge of Allegiance and Moment of Silence		
7:05	Public Comments - Persons desiring to make public comment on items not on the agenda shall activate the “raise hand” function in the meeting program. For persons who will participate in the meeting by telephone, they should send an email by 5:00 p.m. on the day of the meeting to sheila@townofsilt.org indicating their desire to make public comment. For those attending in person, a “Sign in Sheet” is available in the Council Chambers. Each speaker will limit comments to no more than three (3) minutes, with a total time of 30 minutes allotted to public comments, pursuant to Section 2.28.020 of the Silt Municipal Code		
7:20 5 min	Consent agenda – <ol style="list-style-type: none"> Minutes of the July 24, 2023 Board of Trustees meeting Resolution No. 19, Series 2023, A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT GRANT IN THE AMOUNT OF \$25,000.00, FOR A TOTAL PROJECT COST OF \$56,559.00, IN ORDER TO OFFSET THE COSTS ASSOCIATED WITH THE PURCHASING OF A NEW PUBLIC WORKS VEHICLE FOR THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO Resolution No. 20, Series 2023, A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT GRANT IN THE AMOUNT OF \$183,748.60, FOR A TOTAL PROJECT COST OF \$262,498.00, IN ORDER TO OFFSET THE COSTS ASSOCIATED WITH THE REFURBISHMENT OF A 150,000 GALLON POTABLE WATER STORAGE TANK FOR THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO Resolution No. 21, Series 2023, A RESOLUTION SUPPORTING THE EXECUTION OF THE INTERGOVERNMENTAL AGREEMENT IN REGARDS TO THE TRANSPORTATION ALTERNATIVES PROGRAM ("TAP") GRANT PROJECT NUMBER TAP M207-002 (25841) BETWEEN THE COLORADO DEPARTMENT OF TRANSPORTATION AND THE TOWN OF SILT, 	Action Item	Tab B Mayor Richel

	GARFIELD COUNTY, STATE OF COLORADO 5. Green Cross – Silt – Renewal of Retail Marijuana License 6. Burning Mountain Pizza & Subs – Renewal of Hotel & Restaurant Liquor License		
	Conflicts of Interest		
7:25	Agenda Changes		
7:25 20 min	Water Plant Update – Fall Timeline	Info Item	Tab C Administrator Layman
7:45 10 min	Topics of discussion for work session between the Board of Trustees and the Planning Commission	Discussion Item	Tab D Administrator Layman
7:55 5 min	Administrator and Staff Reports	Info Item	Tab E Administrator Layman
8:00 10 min	Updates from Board / Board Comments		
8:10 20 min	Executive Session – For discussion of a personnel matter under CRS Section 24-6-402(4)(f) – Town Administrator Jeff Layman performance evaluation		
8:30	Adjournment		
The next regularly scheduled meeting of the Silt Board of Trustees is Monday, August 28, 2023. Items on the agenda are approximate and intended as a guide for the Board of Trustees. “Estimated Time” is subject to change, as is the order of the agenda. For deadlines and information required to schedule an item on the agenda, please contact the Silt Town Clerk at 876-2353.			

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
JULY 24, 2023 – 7:00 P.M.**

The Silt Board of Trustees held their regular meeting on Monday, July 24, 2023. Mayor Richel called the meeting to order at 7:00 p.m.

Roll call	Present	Mayor Keith Richel
		Mayor Pro-tem Derek Hanrahan
		Trustee Justin Brintnall
		Trustee Chris Classen
		Trustee Samuel Flores
		Trustee Jerry Seifert
Absent	Trustee Andreia Poston	

Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Town Treasurer Amie Tucker, Community Development Manager Nicole Centeno, Chief of Police Mike Kite and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – Mary Rose Collen read a statement to the Board commenting about the gazebo, Farmer's Market, the new picnic shelter in Veteran's Park, the potential paving of Grand Avenue and a possible path all the way around Veteran's Park.

Peggy Swank provided an update of the upcoming Heyday event that would be taking place on August 19 at Veteran's Park and thanked the town for their continued support.

Consent Agenda –

1. Minutes of the July 10, 2023 Board of Trustees meeting
2. **Resolution No. 18, Series 2023**, A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A DEPARTMENT OF LOCAL AFFAIRS ENERGY AND MINERAL IMPACT ASSISTANCE GRANT IN THE AMOUNT OF \$1,000,000 FOR A TOTAL PROJECT COST OF \$25,627,869, IN ORDER TO OFFSET THE COSTS ASSOCIATED BUILDING A NEW WATER PLANT WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO

Trustee Seifert made a motion to approve the consent agenda as presented. Trustee Classen seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – There were no agenda changes.

Second reading of **Ordinance No. 3, Series 2023**, AN ORDINANCE OF THE TOWN OF SILT, COLORADO ENACTING A NEW CHAPTER 12.14 OF THE SILT MUNICIPAL CODE TO ALLOW THE TOWN TO REGULATE AND REVIEW REQUESTS FOR CLOSURE OF PUBLIC RIGHTS OF WAY FOR CONSTRUCTION WORK THAT REQUIRES THE PARTIAL OR COMPLETE CLOSURE OF ANY PUBLIC STREET, ROAD, HIGHWAY, ALLEY OR SIDEWALK

Town Clerk McIntyre provided a brief staff report and stated that staff recommends approval.

The public hearing was opened at 7:13 p.m. There were no comments and the hearing closed at 7:14 p.m.

Trustee Classen made a motion to approve second reading of Ordinance No. 3, Series 2023, AN ORDINANCE OF THE TOWN OF SILT, COLORADO ENACTING A NEW CHAPTER 12.14 OF THE SILT MUNICIPAL CODE TO ALLOW THE TOWN TO REGULATE AND REVIEW REQUESTS FOR CLOSURE OF PUBLIC RIGHTS OF WAY FOR CONSTRUCTION WORK THAT REQUIRES THE PARTIAL OR COMPLETE CLOSURE OF ANY PUBLIC STREET, ROAD, HIGHWAY, ALLEY OR SIDEWALK. Trustee Seifert seconded the motion, and the motion carried unanimously.

June 2023 Financial Report

Treasurer Tucker went over the June 2023 financial report and answered questions.

Administrator and Staff Reports

Administrator Layman congratulated all of those involved with the EIAF grant adding that the Town was notified that they received \$750,000. He added that the Board members should have received an email from Ann McCord regarding his performance evaluation. Mr. Layman also stated that staff met with CDoT and that they plan on resurfacing all of the ramps this summer and hopefully the deck over the interstate as well.

There was brief discussion about the RREDC and their involvement with the Colorado River Valley Economic Development Partnership group.

Updates from Board / Board Comments

The Board thanked staff for their quick response regarding a recent dog situation and for the good job they are doing. The Board also commented on being aware of kids that are outside now that it's nice out and to also make sure people lock their vehicles because of the recent car break ins, to see that the water hydrants are all painted and free of weeds around them so that they are accessible, the Heyday parade that is coming up and that they are looking for more entrants, to keep your trees trimmed and garbage picked up so that if there is another fire like the one west of town last week, there is less fuel in yards if people keep them cleaned up, to check out the Farmer's Market and the 5K that would be hosted by the Parkinson's group in September.

Mayor Richel commented about the great job staff has done with the Farmer's Market and asked people to share the news in an effort to get others to come down to it. He asked that everyone try to get the word out about events as the Town can only do so much. He also asked for an update on what is allowed to happen at the Autumn Ridge development. There was brief discussion and staff

relayed what things they are able to complete prior to the site plan being approved. Mayor Richel also asked people to trim their bushes and trees.

Adjournment

Trustee Seifert made a motion to adjourn. Trustee Brintnall seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Approved by the Board of Trustees

Sheila M. McIntyre
Town Clerk, CMC

Keith B. Richel
Mayor

**TOWN OF SILT
RESOLUTION NO. 19
SERIES OF 2023**

**A RESOLUTION SUPPORTING THE GRANT APPLICATION
FOR A GARFIELD COUNTY FEDERAL MINERAL LEASE
DISTRICT GRANT IN THE AMOUNT OF \$25,000.00, FOR A
TOTAL PROJECT COST OF \$56,559.00, IN ORDER TO
OFFSET THE COSTS ASSOCIATED WITH THE
PURCHASING OF A NEW PUBLIC WORKS VEHICLE FOR
THE TOWN OF SILT, GARFIELD COUNTY, STATE OF
COLORADO**

WHEREAS, the Town of Silt ("Town") is a municipal corporation, i.e., political subdivision, of the State of Colorado, and therefore is an eligible applicant for a grant awarded by the Garfield County Federal Mineral Lease District ("GCFMLD"); and

WHEREAS, the Town has submitted a Garfield County Federal Mineral Lease District Grant for the purchase of a new Public Works Vehicle, requesting an award of \$25,000.00 from GCFMLD, with an overall budget of \$56,559.00, and

WHEREAS, the Town recognizes that it must keep its fleet of vehicles in the Public Works Department updated and in good working order so as to be able to complete the daily task needed for the citizens of the Town; and

WHEREAS, the Town is a bedroom community with little sales tax generation or industry, and the Town struggles to pay for vital services for its citizens; and

WHEREAS, the Board recognizes that such grant would help relieve the general fund of the cost of purchasing a new Public Works vehicle so that the Town can budget for other vital services; and

WHEREAS, the Town Board of Trustees ("Board") supports staff in its grant application for the Garfield County Federal Mineral Leasing District Mini Grant and if funded, ensures that such purchase will be complete as per the grant guidelines: and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT COLORADO, that:

Section 1

- 1) The above recitals are hereby incorporated as findings by the Town of Silt;

- 2) The Board strongly supports the Garfield County Federal Mineral Leasing District Mini Grant application in the amount of \$25,000.00, with a contribution from the Town's General fund in the amount of \$31,559.00 for the purchase of a new Public Works vehicle;
- 3) If the grant is awarded, the Board strongly supports the purchase of a new vehicle for the Public Works Department;
- 4) The Board authorizes the expenditure of in-kind labor necessary to meet the terms and obligations of any grant awarded pursuant to a Grant Agreement with the GCFMLD for the purchase of a new vehicle for the Public Works Department; and
- 5) If a grant is awarded, the Board hereby authorizes Town Administrator Jeff Layman to sign a Grant Agreement with the GCFMLD.

Section 2

This resolution will be in full force and effect from and after its passage and approval.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 14th day of August 2023.

TOWN OF SILT

Mayor Keith B. Richel

ATTEST:

Town Clerk Sheila M. McIntyre, CMC

**TOWN OF SILT
RESOLUTION NO. 20
SERIES OF 2023**

**A RESOLUTION SUPPORTING THE GRANT APPLICATION
FOR A GARFIELD COUNTY FEDERAL MINERAL LEASE
DISTRICT GRANT IN THE AMOUNT OF \$183,748.60, FOR A
TOTAL PROJECT COST OF \$262,498.00, IN ORDER TO
OFFSET THE COSTS ASSOCIATED WITH THE
REFURBISHMENT OF A 150,000 GALLON POTABLE
WATER STORAGE TANK FOR THE TOWN OF SILT,
GARFIELD COUNTY, STATE OF COLORADO**

WHEREAS, the Town of Silt ("Town") is a municipal corporation, i.e., political subdivision, of the State of Colorado, and therefore is an eligible applicant for a grant awarded by the Garfield County Federal Mineral Lease District ("GCFMLD"); and

WHEREAS, the Town has submitted a Garfield County Federal Mineral Lease District Grant for the refurbishment of a 150,000-gallon potable water storage tank, requesting an award of \$183,748.60 from GCFMLD, with an overall budget of \$262,498.00, and

WHEREAS, the Town recognizes that it must keep adequate amount of drinking water in tanks, for emergency and daily demand; and

WHEREAS, the Town is a bedroom community with little sales tax generation or industry, and the Town struggles to pay for vital services for its citizens; and

WHEREAS, the Board recognizes that such grant would help relieve the water/wastewater fund of the cost of refurbishing the potable water storage tank so that the Town can budget for other vital services; and

WHEREAS, the Town Board of Trustees ("Board") supports staff in its grant application for the Garfield County Federal Mineral Leasing District Grant and if funded, ensures that such purchase will be complete as per the grant guidelines: and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT COLORADO, that:

Section 1

- 1) The above recitals are hereby incorporated as findings by the Town of Silt;

- 2) The Board strongly supports the Garfield County Federal Mineral Leasing District Grant application in the amount of \$183,748.60, with a contribution from the Town's Water/Wastewater fund in the amount of \$78,749.40 for the refurbishment of the potable water storage tank;
- 3) If the grant is awarded, the Board strongly supports the refurbishment of the potable water tank;
- 4) The Board authorizes the expenditure of in-kind labor necessary to meet the terms and obligations of any grant awarded pursuant to a Grant Agreement with the GCFMLD for the refurbishment of the potable water tank; and
- 5) If a grant is awarded, the Board hereby authorizes Town Administrator Jeff Layman to sign a Grant Agreement with the GCFMLD.

Section 2

This resolution will be in full force and effect from and after its passage and approval.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 14th day of August 2023.

TOWN OF SILT

Mayor Keith B. Richel

ATTEST:

Town Clerk Sheila M. McIntyre, CMC

**TOWN OF SILT
RESOLUTION NO. 21
SERIES OF 2023**

A RESOLUTION SUPPORTING THE EXECUTION OF THE INTERGOVERNMENTAL AGREEMENT IN REGARDS TO THE TRANSPORTATION ALTERNATIVES PROGRAM ("TAP") GRANT PROJECT NUMBER TAP M207-002 (25841) BETWEEN THE COLORADO DEPARTMENT OF TRANSPORTATION AND THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO

WHEREAS, the Town of Silt ("Town") is a municipal corporation, i.e., political subdivision, of the State of Colorado, and has received a Transportation Alternatives Program ("TAP") Grant awarded by the Colorado Department of Transportation ("CDOT"); and

WHEREAS, the Town has received a TAP Grant for the Town of Silt Pedestrian Overpass Project, with an award of \$904,000.00 from CDOT, with an overall budget of \$1,130,000.00 for such project; and

WHEREAS, the execution of the Intergovernmental Agreement for the TAP award would allow for the Town to design and engineer the pedestrian overpass; and

WHEREAS, the Town believes that the timing of this design and engineering project is critical to the safety of the Town's citizens, visitors, and businesses, as the proposed pedestrian overpass will eliminate the unsafe conflict points and narrow passageways; and

WHEREAS, the Town Board of Trustees ("Board") supports staff in its execution of the Intergovernmental Agreement with the Colorado Department of Transportation for the TAP Grant award, ensures that such project will be complete as per the grant guidelines, and submittal of associated documents: and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT COLORADO, that:

Section 1

- 1) The above recitals are hereby incorporated as findings by the Town of Silt;
- 2) The Board strongly supports the execution of the Intergovernmental Agreement with the Colorado Department of Transportation in regards to the TAP grant award for the Interstate-70 Pedestrian Overpass Improvement Project;
- 3) With the execution of the agreement, the Board strongly supports the completion of the Interstate-70 Pedestrian Overpass Improvement Project;
- 4) The Board authorizes the expenditure of in-kind labor and budget funds necessary to meet the terms and obligations of the Intergovernmental Agreement with the Colorado Department of Transportation TAP Grant for the Interstate-70 Pedestrian Overpass Improvement Project;
- 5) The Board hereby authorizes Town Administrator Jeff Layman to sign the Intergovernmental Agreement with the Colorado Department of Transportation in regards to project TAP M207-002 (25841).

Section 2

This resolution will be in full force and effect from and after its passage and approval.

INTRODUCED, READ, PASSED, AND ADOPTED this 14th, day of August 2023.

TOWN OF SILT

Mayor Keith B. Richel

ATTEST:

Town Clerk Sheila M. McIntyre, CMC

**TOWN OF SILT
BOARD OF TRUSTEES REGULAR MEETING
April 9, 2023**

AGENDA ITEM SUMMARY

SUBJECT: Renewal of Retail Marijuana Store Business License for Rifle Remedies, LLC d/b/a Green Cross Silt

PROCEDURE: (Public Hearing, Action item, Information Item) Consent Action Item

RECOMMENDATION: Staff recommends approval

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Annual renewal for a retail marijuana store license. The applicant is current on all licenses and fees. No infractions found

FUNDING SOURCE: Rifle Remedies, LLC

ORDINANCE FIRST READING DATE: N/A

ORDINANCE SECOND READING DATE: N/A

RESOLUTION READING DATE: N/A

ORIGINATED BY: Rifle Remedies, LLC

PRESENTED BY: Lori Malsbury

DOCUMENTS ATTACHED: Renewal application and supporting documentation

TOWN ATTORNEY REVIEW ☐ YES ☒ NO **INITIALS** _____

SUBMITTED BY:

REVIEWED BY:


Lori Malsbury, Deputy Town Clerk


Jeff Layman, Town Administrator



TOWN OF SILT

MEDICAL MARIJUANA AND/OR RETAIL MARIJUANA STORE BUSINESS LICENSE NEW AND RENEWAL APPLICATION

NEW ☐

RENEWAL ☒

Applicant Name: Rifle Remedies, LLC	Applicant Address and Phone Number(s): 1435 Airport Road Rifle, CO 81650 (970) 625-1053	Social Security # or FEIN : 27-1058405
dba (Doing Business As) Name: Green Cross Silt	Business Legal Name: Rifle Remedies, LLC dba Green Cross Silt	Business Phone Number(s): (970) 876-4079
Business Mailing Address: 1435 Airport Road Rifle, CO 81650	Physical Business Address and Zoning District: 502 Front Street Silt, CO 81652 B-3 Zoning	Landlord Name & Mailing Address: M&M Ventures, Inc. 1435 Airport Road Rifle, CO 81650
Business Manager and Date of Birth: Daniel A. Meskin [REDACTED]	Business Manager's Address and Phone #: 1230 Standing Deer Drive Silt, CO 81652 (970) 309-6966	E-Mail: silt@greencrosscolorado.com
US Citizen: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
Business Owners (all must be listed) and Dates of Birth: Daniel A. Meskin [REDACTED] Michael D. Miller [REDACTED]	Business Owners Addresses and Phone #s: 1230 Standing Deer Drive Silt, CO 81652 (970) 309-6966 0208 County Road 227 Rifle, CO 81650 (970) 379-3419	Owners' Social Security Numbers: [REDACTED] [REDACTED]
US Citizens: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
Hours of Operation: Sun-Thurs. 10AM-8PM Fri & Sat 10AM-9PM	Days of Operation: every day	Business Square Footage: 1,200 s.f.
Nature of Business (as you would like it described on your license): Retail marijuana sales		

TYPE OF BUSINESS:

- ☐ Medical Marijuana Store (requires a public hearing) – List of Products:
- ☒ Retail Marijuana Store (requires a public hearing) – List of Products:
- Medical/Retail Marijuana Store (requires a public hearing) – List of Products:

Marijuana, marijuana edibles, tinctures, salves, topicals, marijuana concentrates, CBD products, smoking accessories and apparel.

TYPE OF OWNERSHIP:

- ☐ Corporation ☒ Limited Liability Company ☐ Partnership ☐ Sole Proprietorship ☐ Franchise
- ☐ Non-profit Corporation (attach IRS Letter of Determination) ☐ Other _____

STATE LICENSES (COPIES MUST BE ATTACHED TO THIS APPLICATION, IF AVAILABLE):

- ☒ State Medical/Retail Marijuana License #(s) 402R-00259 ☒ FEIN # 27-1058405
04275661-
- ☐ State Health Department License # _____ ☒ State Sales Tax # 0004 (registered Silt as home base)

REQUIRED DECLARATIONS:

1. Has the applicant or any of the owners of this business been denied a medical marijuana or retail marijuana business or liquor license or similar State or local license, or had such a license suspended or revoked?
If yes, please explain on a separate sheet of paper. ☐ Yes ☒ No
2. Has the applicant or any of the owners of this business been convicted of a felony or has completed any portion of a sentence due to a felony conviction within the past 5 years, or has the applicant or any of the owners completed any portion of a sentence for a conviction of a felony regarding the possession, distribution, manufacturing, cultivation or use of a controlled substance within the past 10 years?
If yes, please explain on a separate sheet of paper. ☐ Yes ☒ No
3. Is the applicant and the owners or manager U.S. Citizens and Colorado residents of two years and twenty-one (21) years of age or older?
If no, please explain on a separate sheet of paper. ☒ Yes ☐ No
4. Is the applicant or any of the owners a law officer and/or employee of the State or local licensing authority? ☐ Yes ☒ No
5. Has a transfer of capital stock, change in principal officers or directors, transfer of membership interest or managers occurred? ☐ Yes ☒ No
6. Does the business utilize any hazardous, toxic or flammable materials?
If so, please list out which kind, quantities, and for what purpose. ☐ Yes ☒ No
7. Is your business a change of use or occupancy for this location?
(If a **change of use**, then two sets of registered design professional stamped plans are required. Please go to: <http://townofsilt.org> to apply for a building permit.) ☐ Yes ☒ No
8. Will there be ANY remodeling or building alterations?
(Please go to: <http://townofsilt.org> to apply for a building permit.) ☐ Yes ☒ No
9. If renewal, have you added any space to your previous square footage? ☐ Yes ☒ No
10. Will you be installing a new sign or changing an existing sign? ☐ Yes ☒ No

FEE SCHEDULE:

1. New license application for medical/retail marijuana store. \$5000.00
 2. Renewal license application for medical/retail marijuana store. \$2000.00
- ❖ A change of ownership requires a new license application and fee.
 - ❖ A license must be obtained for each marijuana establishment location.
 - ❖ A license is valid for one year

REQUIRED ATTACHMENTS:

- ☒ Completed copy of the State Medical/Retail Marijuana application(s) (as submitted to the State)
- ☐ Copy of State Sales Tax License Application (renewal only if different) *Renewal - unchanged*
- ☐ Copies of Articles of Incorporation or Partnership/Operating Agreements (renewal only if different) *Renewal - unchanged*
- ☐ Lease or Deed for Premises, listing the business as the Owner or Lessee (renewal only if different) *Renewal - unchanged*
- ☐ Floor plan diagram, drawn to scale, showing public medical/retail store area and private areas (offices, etc), as well as secured areas for marijuana storage. (renewal only if different) *Renewal - unchanged*
- ☐ Completed fingerprint card(s) for applicant, manager, and all owners, with a cashier's check or money order for \$39.50 made payable to CBI for each card. (renewal only if different) *Renewal - unchanged*
- ☒ All necessary Town fees, in checks payable to the Town of Silt.

REQUIRED APPROVALS PRIOR TO ISSUANCE OF INITIAL LICENSE:

1. Town of Silt Community Development Department:

Please contact the Community Development Department at 970-876-2353, ext. 108 to confirm zoning.

ZONING District: B-3 Zoning Use Correct? ☐ Yes ☐ No

Date of application _____ Date of Planning Commission Hearing _____

Date of Notice in the Paper _____ Date of Notice to 200' property owners' _____

Date of Board of Trustees Hearing _____ Date of Approval _____

License and Certificate Issued? ☐ Yes ☐ No

Does medical/retail store meet setback of 500' from another licensed medical/retail marijuana store? ☐ Yes ☐ No

Does medical/retail store meet setback of 500' from private or public school, daycare or preschool that is located outside of a commercial zone district? ☐ Yes ☐ No

Date of Board of Trustees public hearing _____

Date of Notice in the Paper _____ Date of posting notice at establishment _____

Date of Approval _____ Conforming Sign: ☐ Yes ☐ No

☐ Approved ☐ Denied ☐ Held

Reason if held _____

Zoning Administrator Signature: _____ Date: _____

Comments:

2. **Town of Silt Building Department:**

Please go to: <http://townofsilt.org> or apply at Community Development Department for a building permit to schedule a medical/retail marijuana store building life safety inspection.

Change of Location ☒ Approved ☐ Denied ☐ Held

Reason if held _____

Building Official Signature: _____

Date: 8-8-23

Comments:

3. **Town of Silt Police Department:**

Town staff will contact the Town of Silt Police Department for review.

☒ Approved ☐ Denied ☐ Held

Reason if held _____

Police Chief Signature: _____

Date: 8/7/23

Comments:

PLEASE READ CAREFULLY AND INITIAL THE FOLLOWING STATEMENTS:

J.M.

1. I have obtained and examined a copy of all ordinances pertaining to the regulation of marijuana, and I agree to abide by and conform to all of the conditions of any license issued to me thereunder. <http://townofsilt.org/ordinances/>.

J.M.

2. I understand an approved and issued business license is required to conduct business within the Town of Silt. I fully understand and will comply with all the rules and regulations of the State and the Town of Silt. It is my responsibility to acquire all necessary approvals for this application, and to submit a completed application *annually* with appropriate fees to the Town Clerk. Finally, this application is complete and correct to the best of my knowledge.

J.M.

3. I will operate my establishment in a safe manner that does not endanger the public welfare, and will post all licenses in a conspicuous location at the marijuana establishment(s).

J.M.

4. I understand that the Town accepts no legal liability in connection with the approval and subsequent operation of the medical/retail marijuana-based business.

J.M.

5. I understand that by accepting a medical/retail marijuana business license issued pursuant to the ordinances of the Town of Silt, the licensee, jointly and severally if more than one, agrees to indemnify and defend the Town, its officers, elected officials, employees, attorneys, agents, insurers, and self-insurance pool against all liability, claims, and demands, on account of injury, loss, or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the operation of the medical marijuana business that is the subject of the license. The licensee further agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims, or demands at its expense, and to bear all other costs and expenses related thereto, including court costs and attorney fees.

PLEASE SIGN AND DATE BELOW

Daniel A. Meskin

Signature of Applicant

Daniel A. Meskin

Print Applicant Name

Owner/Manager

Title

7/26/2023

Date

FOR OFFICE USE ONLY

☒ Paid 2000⁰⁰ Date of Completed Application 7-26-23 Received by L. Malsbry

The Local Licensing Authority shall approve, deny, or conditionally approve a pending application within 45 days from the receipt of a completed application.

Inspections completed: Yes ☐ No ☐

Application Approved ☐ or Denied ☐

Clerk Signature _____

If Denied, please state reason:

If Renewal and applicable, confirmed with Town Treasurer that sales tax has been collected ☒

Treasurer Signature Amie Ducker

Revoked or suspended _____ Date _____ by _____

Reason:

**TOWN OF SILT
BOARD OF TRUSTEES REGULAR MEETING
April 9, 2023**

AGENDA ITEM SUMMARY

SUBJECT: Renewal of Hotel & Restaurant Liquor License for Burning Mountain Pizza & Subs LLC

PROCEDURE: (Public Hearing, Action item, Information Item) Consent Action Item

RECOMMENDATION: Staff recommends approval

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Annual renewal for a liquor license. The applicant is current on all licenses and fees. No infractions found

FUNDING SOURCE: Burning Mountain Pizza & Subs LLC

ORDINANCE FIRST READING DATE: N/A

ORDINANCE SECOND READING DATE: N/A

RESOLUTION READING DATE: N/A

ORIGINATED BY: Burning Mountain Pizza & Subs LLC

PRESENTED BY: Lori Malsbury

DOCUMENTS ATTACHED: Renewal application and supporting documentation

TOWN ATTORNEY REVIEW ☐ YES ☒ NO **INITIALS** _____

SUBMITTED BY:

REVIEWED BY:


Lori Malsbury, Deputy Town Clerk


Jeff Layman, Town Administrator

Submit to Local Licensing Authority

BURNING MOUNTAIN PIZZA & SUBS
PO BOX 624
Silt CO 81652

Fees Due	
Renewal Fee	550.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Colorado Beer and Wine License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name BURNING MOUNTAIN PIZZA & SUBS LLC		Doing Business As Name (DBA) BURNING MOUNTAIN PIZZA & SUBS	
Liquor License # 03-10557	License Type Hotel & Restaurant (city)		
Sales Tax License Number 39194604	Expiration Date 09/18/2023	Due Date 08/04/2023	
Business Address 1817 MEDICINE BOW COURT Silt CO 81652			Phone Number 9708762201
Mailing Address PO BOX 624 Silt CO 81652		Email Jengerstner@Comcast.NET	
Operating Manager Corinne Gester	Date of Birth [REDACTED]	Home Address 366 W. Munst. New Castle CO 81647	Phone Number 970-876-2201
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease <u>July 2026</u>			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

Tax Check Authorization, Waiver, and Request to Release Information

I, Corinne Gersher am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Burning Mt Pizza Subs (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Burning Mountain Pizza Subs, LLC</u>		Social Security Number/Tax Identification Number <u>83-1185992</u>	
Address <u>1817 Medicine Bow CT</u>			
City <u>Slit, CO</u>		State <u>CO</u>	Zip <u>81652</u>
Home Phone Number <u>970.456.6520</u>		Business/Work Phone Number <u>970.876.2201</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Corinne Gersher</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>[Signature]</u>			Date signed <u>7/26/23</u>


Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
Corinne Gerstner	member
Signature	Date
	7/26/23

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For	Date
Signature	Title
	Attest

BOARD OF TRUSTEES REGULAR MEETING

August 9, 2023

AGENDA ITEM SUMMARY

SUBJECT: Silt Water Treatment Plant Update/Timeline

PROCEDURE: Discussion Item

SUMMARY: The Colorado Drinking Water Revolving Fund (DWRF) Loan Program has issued their Loan Credit Report, attached. The SRF Loan Committee will consider our application, filed in June, on August 23rd at a meeting in Steamboat Springs, and render a decision regarding the loan and principal forgiveness features that have been recommended by SRF staff. It will then be up to the Town to pass resolutions adopting a rate study, accepting the construction contract, retaining bond counsel and approving the loan agreement. We will schedule a meeting on August 28 to review current information. On September 11, we will present the final bit of information prior to the Board finalizing their decision to go forward.

BACKGROUND: The Town of Silt Board of Trustees, along with professional staff and engineers have spent since mid-2020 working to find the best path forward to provide Silt citizens with the pre-treatment option that it should have had since the beginning.

Since 2022, Dewberry has led the Town in the process of preparing and applying for loans, grants and principal forgiveness (see attached DWRF program flier). Dewberry conducted a technical study of the Silt W/WW plants and produced master plans to be used specifically to develop short and long-term plans and costs for implementing improvements. This work was critical in order to complete the “Project Needs Assessment” (PNA) for the State of Colorado by their June 30, 2022 deadline. The PNA is required in order to be eligible for low interest loans and grants offered by the Federal government through the State.

After the Town hired Garney Construction to serve as construction manager at risk (CMAR), the estimated cost was presented to the Board, along with anticipated revenues with which to pay for the project. The Town of Silt Board of Trustees approved the application for a \$28 MM loan from the DWRF on June 15, 2023. The next opportunity to apply for the loan will be in January 2024.

Garney and Dewberry led a 90% design/engineering completion workshop on August 2. Garney will present a Guaranteed Maximum Price (GMP) to the Board of Trustees at its September 11 meeting. Attached you’ll find the “Invitation to Bid” posted by Garney to subcontractors.

TIMELINE:

- | | |
|--|----------------------------------|
| • CDPHE Loan Committee Meeting | August 23 rd , 2023 |
| • Brief Board on Rate Increase w/ cost trends based on 90% | August 28 th , 2023 |
| • GMP Update Submittal | September 8 th , 2023 |
| • Final Rate Increase/water plant decision | September 11, 2023 |
| • Begin contract process with Garney | September 12, 2023 |

- Bond Sale ~October 9, 2023
- 100 Design Workshop November 9, 2023
- 100 Percent Design November 21, 2023

PROJECT BUDGET:

Total Project Budget: \$28,000,000
 Total Principal Forgiveness: \$8,645,000
 Total Grants: \$ 750,000

Total Loan Request: \$18,605,000

Estimated Interest Rate (Leveraged): 3.5% on 15,605,000. 20 years
 Interest Rate (Direct): 1% on 3,000,000. 20 years

Current Rate: \$53.61 (W), \$71.56 (S)
 Estimated Rate Increase: \$61.17

RECOMMENDATION: Review the attached DWRP Loan Credit Report, program steps and consider the presentation given on August 14, 28 and September 11 in preparation for a final decision on the matter on September 11.

ORIGINATED BY: Jeff Layman

PRESENTED BY: Jeff Layman/Trey Fonner/Jim Mann

TOWN ATTORNEY REVIEW: / / Yes /X / No

DOCUMENTS ATTACHED:

1. DWRP Loan Credit Report
2. DWRP Loan Program Steps
3. Garney Invitation to Bid

SUBMITTED BY:

Jeff Layman
 Jeff Layman, Town Administrator

REVIEWED BY:

Sheila M. McIntyre
 Sheila M. McIntyre, Town Clerk

DWRF LOAN CREDIT REPORT

Town of Silt ("The Town"), Garfield County

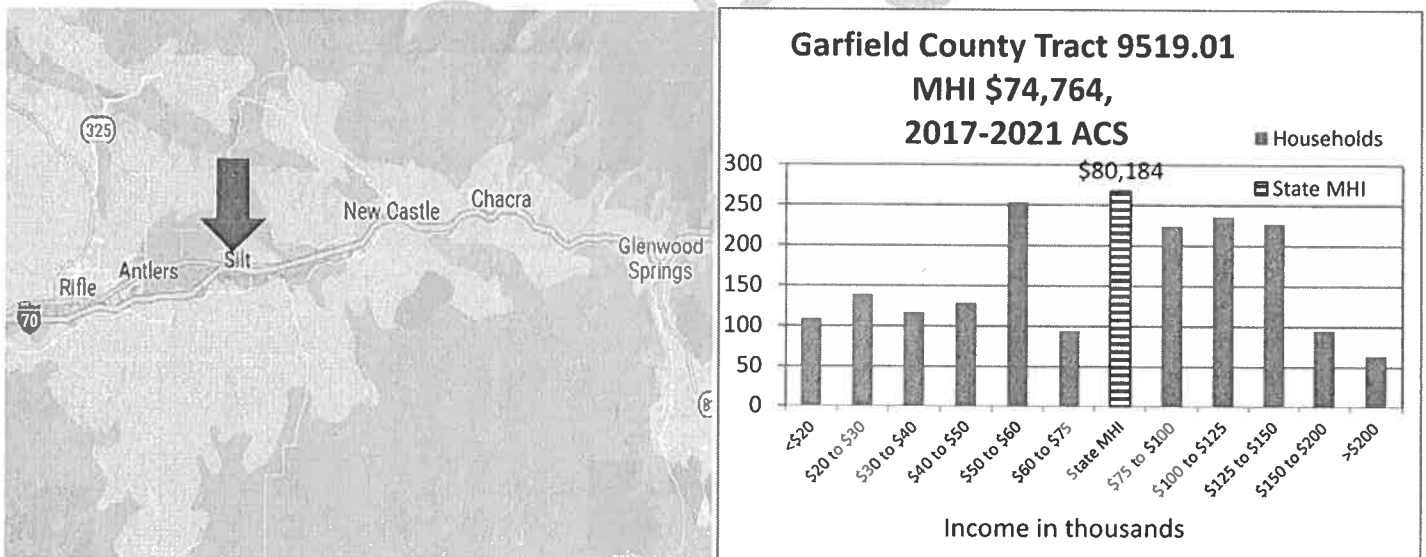
Recommendation:	CONDITIONAL APPROVAL	Project Budget	
Loan Request:	\$18,605,000	DWRF BIL Loan:	\$4,189,825
Total Est. Annual Debt Service:	\$1,257,352	DWRF Base Loan:	\$14,415,175
Leveraged Loan:	\$15,605,000	DWRF BIL Emerging Contaminants PF:	\$1,645,000
Est. Interest Rate & Term:	3.5%, 20 years	DWRF BIL Supplemental PF:	\$5,000,000
Direct Loan:	\$3,000,000	DWRF Base Principal Forgiveness:	\$2,000,000
Est. Interest Rate & Term:	1%, 20 years	2023 D&E Grant:	\$300,000
Pledge:	Water & sewer revenue	2023 Garfield County FML District Grant:	\$450,000
Current Rate:	\$53.61 (W), \$71.56 (S)	Total:	\$28,000,000
Estimated Rate Increase:	\$61.17		

PROJECT DESCRIPTION: The project consists of upgrading the existing water treatment plant which includes improvements to the pretreatment to address coagulation, ballasted flocculation, and sedimentation. The project will also upgrade treatment to mixed media filtration for iron and manganese removal and UV disinfection.

COMMUNITY PROFILE:

Town of Silt	2017	2018	2019	2020	2021	2022	2023	Avg. Annual Change
Town Population	3,348	3,415	3,478	3,538	3,581			1.70%
Garfield County Population	58,871	59,769	60,558	61,780	62,150			1.36%
Garfield County Jobs	33,892	34,480	34,486	32,637	33,902			0.01%
Number of Water Taps		1,648	1,685	1,731	1,771	1,810	1,836	2.17%
Number of Sewer Taps		1,404	1,435	1,468	1,515	1,563	1,588	2.57%
Assessed Value (\$000)			32,109	36,450	37,584	41,286	41,938	6.90%
Actual Value (\$000)			291,455	343,924	349,085	384,031	392,930	7.75%

BORROWER BRIEF: The Town of Silt is located about 20 miles west of the City of Glenwood Springs and 68 miles east of the City of Grand Junction on I-70 in Garfield County.



RECOMMENDATION: The Town serves a bedroom community in Garfield County. This proposed loan is necessary to ensure the water treatment plant can operate at its design capacity, meet current demands, and support future growth by addressing high sediment content in the Town's water source and upgrading treatment for iron and manganese. The cost of this project is large and the associated rate increases are high, however, the Town has been actively engaging residents about the necessity of this project and believes residents support it. We therefore recommend the DWRF Committee approve a \$3,000,000 Disadvantaged Community Base direct loan, a \$15,506,000 leveraged loan, \$5,000,000 DWRF BIL

supplemental principal forgiveness, \$1,645,000 DWRB BIL Emerging Contaminants principal forgiveness, and \$2,000,000 base program principal forgiveness to the Town of Silt on the condition rates are increased to meet loan requirements.

DRAFT

PROJECT SUMMARY:

System summary: The Town's current system is a microfiltration plant with a rated capacity of 1 million gallons per day (MGD) with two membrane filters. The system's intake structure is located on the bank of the Colorado River.

Reason/need: The Town's current treatment plant is not able to run at the current rated capacity due to equipment age and high amounts of sedimentation coming off the Colorado River from burn scar runoff from the Grizzly Creek fire in 2021. The improvements to the water treatment plant will help the system meet current demands and planned future growth while shoring up the Town's treatment resiliency.

System Compliance: The Town is in compliance with the Colorado Primary Drinking Water Regulations, and the project is primarily intended to maintain compliance.

Project Delivery Method: Construction Manager at Risk (CMAR).

Contingency: 15% of total project cost included as contingency.

CURRENT INDICATORS:	2019	2020	2021	Weak	Average	Strong
Total Debt per Capita (\$):	954	861	731	>\$2,000	\$1,000-2,000	X <\$1,000
Total + New Debt/Capita (\$):			5,927	X >\$2,000	\$1,000-2,000	<\$1,000
Total Debt/Tap (\$):	1,968	1,760	1,479	>\$5,000	\$2,500-5,000	X <\$2,500
Total Debt + New Debt/Tap (\$):			11,984	X >\$5,000	\$2,500-5,000	<\$2,500
Current W&S Debt/Tap (\$):	1,920	1,729	1,463	>\$2,000	X \$1,000-2,000	<\$1,000
Current W&S + New W&S Debt/Tap (\$):			11,969	X >2,000	\$1,000-2,000	<\$1,000
Total Debt/Assessed Value:	10%	8.36%	6.97%	>50%	25-50%	X <25%
Total Debt + New W&S Debt/Assessed Value:			56%	X >50%	25-50%	<25%
Total Debt/Actual Value:	1.14%	0.89%	0.75%	>10%	5-10%	X <5%
Total Debt + New W&S Debt/Actual Value:			6.08%	>10%	X 5-10%	<5%
Current W&S Debt + New Debt/Tap/MHI:			16%	>20%	X 10-20%	<10%
W&S Fund Current Ratio (CA/CL):	509%	530%	626%	<100%	100-200%	X >200%
W&S Fund Reserves/Current Expense:	125%	109%	109%	<50%	50-100%	X >100%
W&S Operating Ratio (OR/OE):	138%	130%	110%	<100%	X 100-120%	>120%
Coverage Ratio (TR-OE)/DS:	140%	139%	321%	<110%	110-125%	X >125%
Coverage Ratio (TR-OE)/DS Excluding Tap Fees:	111%	96%	38%	X <110%	110-125%	>125%
Coverage Ratio with New Loan:			88%	X <110%	110-125%	>125%
Coverage Ratio with New Loan Excluding Tap Fees:			10%	X <110%	110-125%	>125%
Current Annual Water Rates/MHI:			0.72%	>3.0%	1.5-3.0%	X <1.5%
Current Water Rates + New W&S Debt Service/MHI:			1.66%	>3.0%	X 1.5-3.0%	<1.5%
Operation and Maintenance Reserve:			137%	<25%	25-50%	X >50%
Total:			7		5	9

FINANCIAL ANALYSIS: Of the twenty-one current indicators calculated, nine are rated strong, five are average and seven are considered weak. Overall, the indicators illustrate a system in good financial health for which the proposed loan amount is quite large. The strong indicators show a low amount of current debt, strong ability to meet short and long term obligations, and ample reserves. The weak indicators reflect the large amount of proposed debt and the necessity to raise rates to meet loan requirements.

- The Town consistently maintains a good operating ratio. The five year average is strong at 137% and the 2021 operating ratio was 110%.
- Based on 2021 financial information, coverage with the proposed loan is 88% with tap fee revenue and 10% without tap fee revenue. However, the Town collected an unusually large amount of tap fees in 2021 when the River Valley Metropolitan District pre-paid for taps. The Town considers this a one-time increase to tap fee revenue. When using the average tap fee revenue for 2017-2020, \$200,903, the projected coverage ratio is 22%. Additional annual revenue of \$1,525,453, or about \$70.23 per EQR per month, brings the coverage ratio to 110% when using the average tap fee revenue instead. The Town has raised rates by about \$9.06 per EQR per month

since 2021, so the remaining required rate increase is about \$61.17 per EQR per month. The Town plans to enact across the board per EQR rate increases and also intends to phase in the rate increases.

- The River Valley Metropolitan District is located within the Town and was formed to finance the construction of public infrastructure for a new development. Residents and commercial businesses within the District will be Town water customers and will be billed directly as in-Town water users by the Town. The Town states that upon completion of construction, the water infrastructure and rights will be conveyed to the Town. At buildout, the District will have a total of 253 housing units and two commercial taps. The Town believes about 148 of these units will be under construction or completed in the next 2-3 years. More tap fees will be collected at the project progresses and these new customers will eventually positively benefit the Town's operating revenue and overall economy of scale.

Additional Project Financing

The Town submitted three requests for Congressionally Directed Spending ("CDS") for this project in the amounts of \$5 million, and made two \$2.1 million requests for the same project to two separate congressional offices. The Town does not know when to expect a decision on these requests and plans to move forward with this loan without the additional funding if awards are not made before this loan is finalized.

In 2023, the Town was awarded a \$450,000 grant by the Garfield County Federal Mineral Lease District.

DESCRIPTION OF THE LOAN:

An estimated \$3,000,000 direct loan with a twenty-year term with two payments annually at an interest rate of 1% will cost the Town approximately \$165,873 in debt service annually. An estimated \$15,605,000 leveraged loan with a twenty-year term with two payments annually at an interest rate of about 3.50% will cost the Town approximately \$1,091,479 in debt service annually. The Town also qualifies for \$5,000,000 in DWRF BIL supplemental principal forgiveness, \$2,000,000 in DWRF base program principal forgiveness, and \$1,645,000 in DWRF Emerging Contaminants principal forgiveness.

Disadvantaged Community:

In order to qualify as a disadvantaged community (DAC), an applicant must meet one (1) of three (3) scenarios.

1. Meets benchmarks for P1, and either P2 or P3
2. Meets benchmarks for P1, not for P2 or P3, and meets two or more secondary factors
3. P1 is unreliable. Meets benchmarks for P2 and P3, and two or more secondary factors

	Benchmark		Borrower	Met?		Benchmark		Borrower	Met?
P1: MHI	\$64,147	>=	\$74,764	no	S1: County MHI	\$64,147	>=	\$77,212	no
P2: MHV	\$397,500	>=	\$333,400	yes	S2: Population Loss	0.00%	>=	13.39%	no
P3: County Unemployment	5.61%	<=	3.94%	no	S3: Assessed Value per Housing unit	\$23,022	>=	\$32,512	no
County Job Loss	0.00%	>=	6.39%	no	S4b: Current and Projected System Debt	0.82%	<	4.78%	yes
					S4b: 80th Percentile	2.50%	<	4.78%	yes
					S5b: Projected System Cost Per Tap to MHI	2.07%	<	3.20%	yes
					S5b: 80th Percentile	3.09%	<	3.20%	yes

Based on 2017-2021 American Community Survey data, the Town does not meet the requirements of a DAC. While the Town does not qualify as a DAC based on current criteria, a business case for DAC status for the Town was approved by the CWRPDA board on March 3, 2023, and the Town is eligible for DAC benefits.

Due to its projected rates to MHI and MHV exceeding the 80th percentile, the Town qualifies for the lowest interest rate available (Category 2 DAC, 1%).

BIL Principal Forgiveness Eligibility:

In order to qualify for BIL principal forgiveness, a community must score three (3) points using the BIL Principal Forgiveness Eligibility Criteria outlined in the Intended Use Plans. The Town scores eight (8) points as shown below.

BIL PF DETERMINATION				
	Benchmark		Borrower	Points
1. Five Year % Change in Population	0.95%	>	1.70%	0

2a: County Job Loss	0.00%	>	6.39%	
2b: County Unemployment	5.61%	<	3.94%	0
3: Median Household Income, or MHI exceeds 125% of state MHI (-1 point)	\$80,184	>		
	\$100,230	<	\$74,764	1
4: Rates to MHI	1.44%	<	2.01%	1
5: Project addresses removal of lead or emerging contaminants	Yes		Yes	1
6: % Minority	30.00%	<	38.71%	1
7: % Households Housing Burdened	35.00%	<	45.56%	1
8: % Population under 200% Poverty Level	35.00%	<	38.25%	1
9: % Population under 200% Poverty Level + % Population over 65 years old	55.00%	<	45.25%	0
10: Meets DAC criteria	Yes		Yes	3
Total Points Scored:				9

The Town qualifies for BIL principal forgiveness and has expressed interest in receiving a proportional loan with principal forgiveness funding package. The Town qualifies for approximately \$5,000,000 in principal forgiveness, which is the current maximum for BIL DWRP supplemental principal forgiveness.

ECONOMIC ANALYSIS: The Town has a 2021 population estimated at 3,581 and has grown at an average annual rate of 1.70% since 2017. Garfield County has experienced an increase of 1.36% in population since 2017. The state population increased at an average annual rate estimated 0.95%.

The region's economy is dominated by regional services, retirees, tourism, and government. Correspondingly, the County's largest job sectors are government, construction, retail trade, health services, and accommodation and food services.

The Town's largest employers consist of Hyel Construction LLC with 43 employees, U.S. Bureau of Land Management with 35 employees, the Town with 28 employees, Miner's Claim Restaurant with 25 employees, and Silt Medical Center with 15 employees.

ORGANIZATIONAL ANALYSIS:

Bond Rating

The Town's debt has not been rated by Fitch, Moody's, or Standard & Poor's in the last five years.

Section 37-60-126(2) C.R.S. (Water Conservation Planning)

The Town does not sell more than 2,000 acre-feet of water per year.

Organizational Structure

The Town is a home rule municipality governed by an administrator/board form of government and was incorporated in 1915. The Town provides services including public safety, irrigation, housing, water and wastewater, public works, and parks and recreation. Approximately four full-time employees staff the water utility. The water utility is overseen by the Operator in Responsible Charge, who reports to the Public Works Director.

- The Town has generally been in compliance with Colorado statutory budgeting and auditing requirements for the past five years.
- The Town maintains general liability insurance coverage through the Colorado Intergovernmental Risk Sharing Agency (CIRSA).
- There are currently no pending lawsuits against the Town.
- There have been no recall elections in the last ten years.

Technical/Managerial/Financial (TMF)

The WQCD and DLG conducted a review of the Town's technical, managerial and financial capacity to operate the water system. There are no outstanding mandatory recommendations.

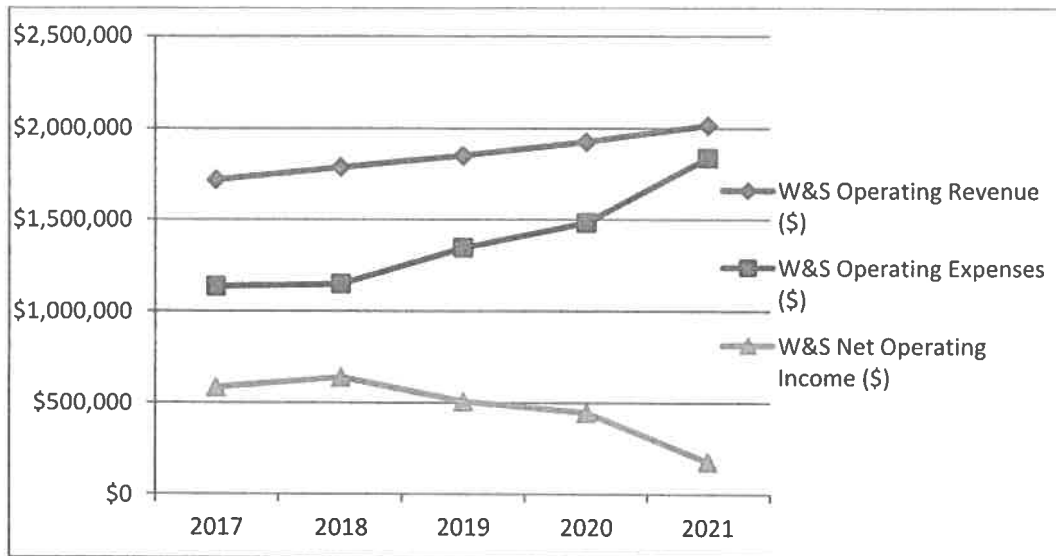
Capital Improvement Plan

The Town is planning for a variety of water and wastewater projects including a new water tank, tank refurbishment, mainline replacement, meter and manhole replacements, as well as a major wastewater treatment plant project in the next 5-10 years. The total costs are estimated at about \$69 million, and the Town plans to fund these projects with loans, grants, and reserves.

REVENUE ANALYSIS:

The Town's total and operating revenue have increased annually and at a relatively steady rate. However, the 2019-2021 audits show that operating expenses have increased more quickly than operating revenue and net operating income has declined over the past five years. The Town states this is due to deferred maintenance being addressed. The Town also states that the deferred maintenance projects are complete and will not impact future operating expenses. As mentioned in the Financial Analysis section of this report, the Town also saw a one-time increase in tap fee revenue in 2021, which is not expected to continue at this level.

TRENDS	2017	2018	2019	2020	2021	2022	2023
Monthly Water Rate (\$)		40.85	42.05	43.28	44.55	45.85	53.61
Monthly Sewer Rate (\$)		54.21	55.84	57.51	59.24	61.01	71.56
Residential Water Tap Fee (\$)		5,836	5,836	5,836	5,836	5,836	10,500
Residential Sewer Tap Fee (\$)		5,836	5,836	5,836	5,836	5,836	10,500
Total W&S Revenue (\$)	1,986,484	2,005,165	2,008,894	2,134,575	3,355,358		
Tap/Development Fees (\$)	259,468	202,670	138,896	202,576	1,340,516		
W&S Operating Revenue (\$)	1,717,678	1,786,025	1,850,694	1,925,887	2,014,392		
W&S Operating Expenses (\$)	1,134,470	1,147,897	1,344,809	1,481,384	1,837,239		
W&S Net Operating Income (\$)	583,208	638,128	505,885	444,503	177,153		
W&S Debt (\$)	3,894,572	3,564,751	3,235,000	2,992,400	2,591,800		
Total Debt (\$)	3,952,664	3,600,903	3,316,621	3,047,364	2,619,278		
W&S Debt Service (\$)	479,534	484,925	473,209	470,108	473,520		
W&S Debt Service/Tap/Month (\$)		25	23	23	22		
W&S Fund Reserves (\$)	1,634,750	2,019,858	2,048,466	2,123,687	2,516,104		
Ratios	2017	2018	2019	2020	2021	Average	
Operating Revenue as % of Total Revenue	86%	89%	92%	90%	60%	84%	
Operating Revenue as % of Expenses	151%	156%	138%	130%	110%	137%	
Tap Fee Revenue as % of Total Revenue	13%	10%	6.91%	9.49%	40%	16%	



Recent Rate Increases

The Town's most recent water rate increase of \$7.76 was implemented on January 1, 2023.

User Charges

The Town's current monthly water rate is estimated at \$53.61 per EQR compared to the 2021 estimated state median of \$55.72. The Town's average monthly water rate is based on typical residential consumption of 2,550 gallons per month. The standard residential base rate is \$52.62 per EQR for the first 2,000 gallons used. Volume charges for use above 2,000 gallons are as follows: \$0.99 per 1,000 gallons from 2,001 to 6,000 gallons, \$1.99 per 1,000 gallons from 6,001 to 10,000 gallons, \$3.31 per 1,000 gallons from 10,001 to 14,000 gallons, \$6.61 per 1,000 gallons above 14,001 gallons.

The Town's current estimated average monthly residential sewer rate is \$71.56 per EQR compared to the 2021 estimated state median of \$40.38. The Town's average monthly sewer rate is based on typical residential utilization of 1,950 gallons per month. The standard residential base rate is \$71.56 per EQR for the first 6,000 gallons used. Use over 6,000 gallons costs \$2.65 per 1,000 gallons.

For both water and sewer rates, the Town charges half the base rate for senior residents and twice the base rate for out-of-Town customers.

Contributed Capital

Revenue from tap fees has ranged from \$138,896 to \$1,340,516 and has averaged 16% of total water revenue during the last five years. The Town's most recent water tap fee rate increase occurred on January 1, 2023.

- Water tap fees are \$10,500 per EQR. Out-of-Town tap fees are three times the in-town rate.
- Sewer tap fees are \$10,500 per EQR. Out-of-Town tap fees are three times the in-town rate.

Current System Utilization		
	Usage	Revenue
Residential	78%	78%
Non-residential (per EQR)	22%	22%

Current Fee Summary		
Tap size	Water user/tap fees	Sewer user/tap fees
¾"	\$53.61/\$10,500	\$71.56/\$10,500
¾"	\$53.61/\$10,500	\$71.56/\$10,500

DEBT as of December 31, 2021

Executed	Lender	Term End	Pledge	Outstanding	Interest Rate	Annual payment
2020	Water & Wastewater	2027	Water and Wastewater	\$2,591,800	Variable from 2.2%	\$465,305

	Refunding Bonds					
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LOAN COVENANTS: The Town will have to meet the Authority’s 110% rate covenant, 3 month operations and maintenance reserve fund covenant and the 110% additional bonds test (if applicable) on an annual basis.

The Town has no existing loans with the State Revolving Fund.

Prepared by: Desi Santerre
 Date: August 8, 2023

Project #210321D-Q Cost Categories: Treatment- 100%
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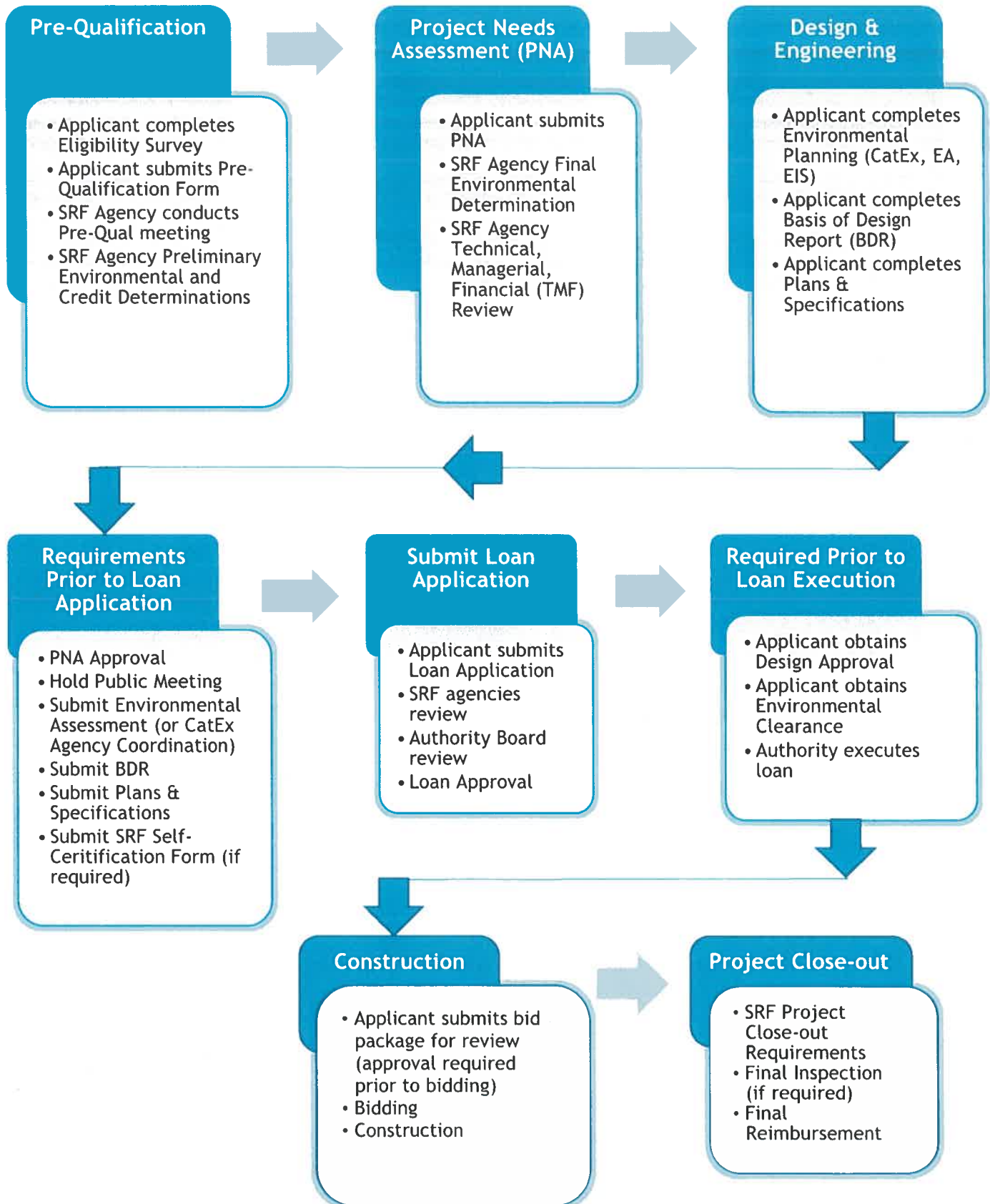
Date
8-Aug-23
DWRf Credit Report
Town of Silt, Garfield County, CO
Using most recent data available
(Census, audits, local records)

Estimated Population - 2021	3,581		
Number of Water Taps/Customers - 2021	1,771		
Total Assessed Valuation (in thousands) - 2021	\$37,584,000		
Actual Value of All Real Property (in thousands) - 2021	\$349,085,000		
Median Household Income (MHI) - 2020	\$74,764		
Monthly Water Rate - 2021	\$44.55		
Water Operating Revenue - 2021	\$2,014,392		
Water Total Revenue - 2021 [May include non-operating revenue, such as contributed capital, tap & system development fees, interest income, S.O. tax and property tax. Excludes one-time capital grants.]	\$3,355,358		
Water Tap and System Development Fee Revenue - 2021	\$1,340,516		
Water Operating Expense - 2021	\$1,837,239		
Water Current Expense - 2021	\$2,310,759		
Water Debt - 2021	\$2,591,800		
Total Debt - 2021	\$2,619,278		
Water Fund Reserves - 2021	\$2,516,104		
Water Debt Service - 2021	\$473,520	Leveraged Loan	Direct Loan
New Water Debt [Requested DWRf loan amount.]	\$18,605,000	\$15,605,000	\$3,000,000
Requested DWRf Loan Term	20	20	20
Requested DWRf Loan Interest Rate	1% & 3.5%	3.50%	1%
New Loan's Annual Water Debt Service (two payments annually)	\$1,257,352	\$1,091,479	\$165,873

<u>Current Indicators (2021)</u>				
<u>Town of Silt</u>				
<u>(Water Only)</u>				
1 Total Debt	\$2,619,278	÷ Population	3,581	= \$731
New Debt	\$18,605,000	÷ Population	3,581	= \$5,195
Total Debt + New Debt	\$21,224,278	÷ Population	3,581	= \$5,927
2 Total Debt	\$2,619,278	÷ Number of Taps	1,771	= \$1,479
New Debt	\$18,605,000	÷ Number of Taps	1,771	= \$10,505
Total Debt + New Debt	\$21,224,278	÷ Number of Taps	1,771	= \$11,984
3 Total Debt	\$2,619,278	÷ Assessed Value	\$37,584,000	= 6.97%
New Debt	\$18,605,000	÷ Assessed Value	\$37,584,000	= 49.50%
Total Debt + New Debt	\$21,224,278	÷ Assessed Value	\$37,584,000	= 56.47%
4 Total Debt	\$2,619,278	÷ Actual Value	\$349,085,000	= 0.75%
New Debt	\$18,605,000	÷ Actual Value	\$349,085,000	= 5.33%
Total Debt + New Debt	\$21,224,278	÷ Actual Value	\$349,085,000	= 6.08%
5 Current Water Debt (Current Water Debt + New Water Debt) / Number of Taps	\$2,591,800	÷ Number of Taps	1,771	= \$1,463
	\$11,969	÷ MHI	\$74,764	= 16.01%
6 Current Ratio (CA / CL)				
Current Assets	\$2,994,525	÷ Current Liabilities	\$478,421	= 626%
7 Reserve/Expense Ratio				
Reserves	\$2,516,104	÷ Current Expenses	\$2,310,759	= 109%
8 Operating Ratio (OR / OE)				
Operating Revenues	\$2,014,392	÷ Operating Expenses	\$1,837,239	= 110%
9 Coverage Ratio [(TR - OE) / DS]				
Total Revenues	\$3,355,358	-		
Minus Operating Expenses	\$1,837,239			
=	\$1,518,119	÷ Current Debt Service	\$473,520	= 321%
Coverage Ratio Excluding Tap and				
10 Development Fee Revenue	\$1,518,119			
Minus Tap and Development Fee Revenue	\$1,340,516			
=	\$177,603	÷ Current Debt Service	\$473,520	= 38%
11 Projected Coverage Ratio				
Total Revenues	\$3,355,358			
Minus Operating Expenses	\$1,837,239			
=	\$1,518,119	Total Debt Service (with new loan)	\$1,730,872	= 88%
Projected Coverage Excluding Tap and				
12 Development Fee Revenue	\$1,518,119			
Minus Tap and Development Fee Revenue	\$1,340,516			
=	\$177,603	÷ Total Debt Service (with new loan)	\$1,730,872	= 10%
13 Current Debt Service	\$473,520	÷ Number of Taps	1771	= \$267.37
Annual New Water Debt Service	\$1,257,352	÷ Number of Taps	1771	= \$709.97
2021 Annual Water Rate (Monthly Rate				
14 x 12)	\$534.60	÷ MHI	\$74,764	= 0.72%
2021 Annual Water Rate + New Annual Debt Service Per Tap	\$1,244.57	÷ MHI	\$74,764	= 1.66%
15 Current 2021 Monthly User Charge				\$44.55
(Debt Service on DWRF Loan / 2021 Taps / Month)				\$59.16
Total				\$103.71
16 Operation and Maintenance Reserve				
Reserves	\$2,516,104	÷ Operating Expenses	\$1,837,239	= 137%



Drinking Water Revolving Fund (DWRf) Loan Program Steps



TOWN OF SILT WATER TREATMENT PLANT IMPROVEMENTS

INVITATION TO BID

Garney Construction (CMAR) is requesting subcontractor and vendor bids for the **Silt Water Treatment Plant Improvements Project located in Silt, Colorado**. Bids are due to the CMAR by email no later than September 1, 2023 by 2pm MT. Any bid proposal received after 2:00 PM will not be opened.

The proposed WTP will meet current and future capacity demands, treat the wide range of turbidity in the raw water, and remove iron and manganese from the water. The WTP will also provide required facility redundancy, accommodate planned future growth of the Town, and improve operations. The planned expansion will increase the permitted capacity of the plant to 1 million gallons per day (MGD) with future plans for an expansion to increase the capacity to 2 MGD. The new WTP will include:

1. An automatically backwashing strainer
2. Ballasted flocculation pretreatment
3. Mixed media filtration system with greensand
4. A backwash water supply tank and pumps and blowers for filter backwashing
5. A decant pump station adjacent to the backwash pond
6. UV disinfection system
7. Chemical delivery systems including polymer, sodium hypochlorite, sodium hydroxide, coagulant (aluminum chlorohydrate or ferric chloride), and chlorine dioxide
8. New electrical, instrumentation, and control equipment with automation
9. A new backup generator
10. A new building with process, chemical, electrical, and break rooms
11. Rehabilitation of the existing WTP building
12. Site civil work including roadways, underground piping and electrical, stormwater, grading, demolition, and landscaping.

This project anticipates funding from the Colorado State Revolving Fund (SRF) loan program. Bidder's attention is called to the SRF requirements in the bid package. Disadvantaged Business Enterprise (DBE) requirements and goals are included. Also, certified DBEs or a consortium of certified DBEs are encouraged to bid.

No bid may be changed, amended, or modified after the above time and date. A bid may, however, be withdrawn and resubmitted any time prior to the time set for receipt of bids. Bids will be received on a Lump Sum basis. The Notice to Proceed is anticipated by or before November 10, 2023

Bid Documents will be made available no later than August 4, 2023, at the following web address: <https://www.garney.com/upcoming-bids/>. You will need to click on the View Project link to access the Bid Documents, and note the PIN# below the link.

It is the responsibility of the interested party to download and print the Bid Documents. Please contact Nikia Steppins by email at: nsteppins@garney.com or with any questions regarding downloading the Bid Documents.

Garney Companies will receive and open all proposals in a manner which does not disclose the contents to the respondents or the public. Garney reserves the right to make an award to other than the lowest-priced Bidder and reserves the right to reject any or all bids and to waive irregularities therein. Bidders must agree that such rejection shall be without liability on the part of the Contract Team for any damages or claim brought by any Bidder because of such rejections. The filing of any Bid in response to this invitation shall constitute an agreement of the Bidder to these conditions. All bids shall be valid for a period of Ninety (90) days from the proposal due date and no bid may be withdrawn until after the expiration date.

Publish Dates: August 4, 2023

All prices quoted shall be F.O.B destination, Project Site: 500 River Frontage Road, Silt, CO 81652

TOWN OF SILT
BOARD OF TRUSTEES WORK SESSION
August 14, 2023
AGENDA ITEM SUMMARY

SUBJECT: Joint Board of Trustees/Planning and Zoning
Commission Discussion

PROCEDURE: Develop Discussion Agenda

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Board and the Commission have determined to meet quarterly to discuss topics of mutual interest. The next such work session will occur on August 28. This is an opportunity to develop an agenda for that meeting.

Members of both bodies have been asked to contribute to the agenda.

ORIGINATED BY: Jeff Layman

PRESENTED BY: Jeff Layman

TOWN ATTORNEY REVIEW [] YES [x] NO INITIALS

SUBMITTED BY:

Jeff Layman
Jeff Layman, Town Administrator

REVIEWED BY:

Sheila M. McIntyre
Sheila M. McIntyre, Town Clerk



Date: August 8, 2023

To: Mayor Richel & Board of Trustees

From: Jeff Layman, Interim Town Administrator

Subject: Staff Report

Activities and initiatives:

- **Heron's Nest Annexation/Affordable Housing; Tie to Grant for Water/Wastewater Infrastructure:** In light of the Board's encouragement to "turn over every rock" to find water/wastewater plant funding, we have been talking with the developer and planner of Heron's Nest. Colorado's HB22-1304 "Infrastructure and Strong Communities" grant strives to support affordable housing development through infrastructure investment. In Silt, that means improving utility infrastructure such that it can support additional affordable housing. Specifically, we see using grant funds to pay for water/wastewater tap fees to encourage development of affordable housing. The developer of Heron's nest is actively pursuing the evaluation of his part of the deal, a commitment to prices equal or less than 80% of Average Median Income (AMI) limits.

We are working with Sustainable Strategies Principal Debra Figueroa to fully vet this strategy. We plan to present this plan to the Board soon for feedback.

- **Speaking of Affordable Housing:** In a very rapidly moving scenario, we were approached by a benefactor/board member at Valley View Hospital in Glenwood Springs to work with them to develop 100 affordable housing units for their some of their employees. He was anxious to learn about projects or potential projects that would be quickest to accomplish. We have directed him to several different possibilities. He seems to have settled on working with the developers of Rislende and is moving forward. This housing would be sited in the former 5-acre section identified for the CFHA projects of the recent past that were not funded by CFHA.
- **Support Letter from Garfield BoCC:** I will be presenting to the BoCC on Monday, August 14 to ask them to provide a "Letter of Support to the Department of Local Affairs for an Energy/Mineral Impact Assistance Fund Grant (EIAF) for \$1 million for Water Plant Improvements".

As you know, the Town has applied for a \$1,000,000 Department of Local Affairs Energy Mineral Impact Assistance Funds (EIAF) grant to replace the water plant. This grant has been submitted and, if approved, this letter will be added to the grant application.

This grant was submitted by Debra Figueroa for the Town by the August 1 deadline. We will present to the DOLA panel next month with decisions on the grant award expected in November.

- **Astera Developments:** Astera is the buyer of the Town's lot adjacent to the Holiday Inn Express. The closing has been re-scheduled for 8/23 from 8/9 due to some technicalities regarding their due diligence on the fill used on the site over the years and the Town's work with the hotel owner to establish an easement for the sign.

We've also had some preliminary conversations with them about developing a cell tower site in Town, along with battery back up for our communications systems and water/wastewater/irrigation pumps and meters.

- **Silt Water Treatment Plant:** We continue to work on this project. We had our 90% design/engineering meeting recently. We have received our State Revolving Fund loan evaluation and application recommendation. The SRF Loan Committee will consider our application on August 23. We will learn the results almost immediately. We will report more info on this at our August 14 meeting. As usual, many hours each week are dedicated to this project.
- **Highwater Farms News:** A few Silt staff members were invited to lunch a couple of weeks ago at the farm. We had Highwater vegetables, toured the facility and heard from some of the kids participating in the project this year. This program is a credit to the Town.

We are working now with Sara at Highwater to update and lengthen our lease with them. We will bring the lease proposal to the Board, along with a presentation from Highwater on their activities at the farm.

- **Town Attorney Michael Sawyer:** We're excited to announce that Mike is easing back into working with us as our attorney after his extended medical leave. His associate Lawrence Bond will continue to help as Mike gets re-oriented to all of our activities. We will be having a meeting with them soon to discuss our projects and priorities.

We are thankful to Jim Neu for his work with us over the last several months in Mike's absence.



Date: August 3, 2023

To: Mayor, Trustees and Administrator Layman

From: Sheila McIntyre, Town Clerk/ Municipal Court Clerk

Re: Staff report for July 2023

Town Clerk duties:

- Attended staff meetings
- Signed paychecks and A/P checks
- Met with family for burial, located graves for burials and headstone placement
- Attended Eagles View Park opening
- Reviewed Utility Billing Clerk applications and attended interviews
- Updated vision statements
- Meeting with Verizon
- Misc research for various staff members and Attorney
- Customer service
- Prepared and sent out BOT packets, attended and followed up on meetings, work sessions, and transcribed minutes
- Attended Heyday meetings and various follow through, worked on flyers
- Index filing and purging of documents
- Installed codes in new office door
- Processed background check on new employee
- Ran errands: Bank, picked up food for work session, Post Office, DMV
- Attended meeting re: server
- Prepared directives list
- Prepared job description for code enforcement officer
- Public notices to paper
- Reviewed latest codification
- Did you know that the 18th president of the United States, Ulysses S. Grant, was given a \$20 speeding ticket for riding his horse and buggy too fast down a street in Washington, D.C.?

Municipal Court & Police Dept. duties:

- Prepped for and attended court
- Sealed records
- Sent out TextMyGov alerts to defendants
- Sent mittimus to jail
- Input tickets and payments
- Prepared code enforcement flyers
- Prepared for court and provided notes to Prosecutor
- Processed plea deals approved by Judge
- Correspondences with Prosecuting Attorney & Judge regarding cases and plea deals
- Processed court files after court with Judges' orders and entered bench warrants and defaults
- Filing

Town Clerk highlights for the month of July – During this time of year my job as Heyday liaison takes up a larger percentage of my time. I attend weekly meetings and assist with creating flyers, providing forms, beer licensing and everything else necessary to prepare for the big day on August 19. I will also work all day Saturday for the event and be back the next morning to tear down and clean up the park.



Silt Police Department

231 North 7th Street
P.O. Box 70
Silt Colorado 81652

Phone: 970-876-2735
Fax: 970-876-0205

To: Town of Silt
Reference: Staff Report
Form: Chief of Police Mike Kite
Town Of Silt Colorado
Date: 08/07/2023
Mkite@townofsilt.org

The Silt Police Department caught three individuals, that were going through vehicles in our town. The vehicle they were using was seized and a warrant was executed. Located in the vehicle, were drugs, stolen items and guns. One of the subjects was armed at the time officers made contact with them.

We are working with other agencies on this at this time, the vehicle trespasses reach outside our jurisdiction and go much deeper than just Silt.

Silt Pd assisted Garfield County with the fire just outside the Town of Silt.

In the past month we have assisted in the recovery of three stolen vehicles and the last vehicle recovered, a substantial amount of drugs were located.

Silt Pd assisted Rifle Pd and Garfield County, with the shooting that occurred in Rifle.

Silt Pd responded to a male threatening people with a knife, on Main Street. The male was taken into custody with out incident.

Silt Pd did (pop with a cop) at the Farms Market. It was a lot of fun; we plan on doing it again.

We are swearing in a new officer on 08/09/2023

We have received a lot of interest in the Community Service Officer position, we hope to start reviewing applications and setting up interviews.

Fun Facts

If an officer makes a DUI arrest and everything goes well, it takes approximately 5 hours from start to finish. If things don't go well it could take up to 10 hours from start to finish.

Thank you for your time
Chief Mike Kite

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	
Incidents 2023	392	297	327	400	344	364	389						2513	2,513
Incidents 2022	263	241	308	312	335	419	391	444	387	282	274	231	3,887	2,269
Cases 2023	26	18	21	25	10	16	25						141	141
Cases 2022	17	16	14	18	13	18	19	24	15	16	18	13	201	115
Animal 2023	28	13	10	15	19	20	25						141	141
Animal 2022	13	11	18	17	19	23	18	17	22	28	12	10	208	119
Adult Arrests 2023	14	13	11	22	3	5	3						71	71
Adult Arrests 2022	6	7	5	10	5	5	11	13	9	11	6	6	94	49
Juvenile Arrests 2023	0	0	0	1	0	0	3						4	4
Juvenile Arrests 2022	0	1	0	0	0	0	1	0	0	0	0	0	2	2
Tickets 2023	48	32	61	36	31	23	30						261	261
Tickets 2022	26	15	25	13	25	37	35	52	51	33	29	11	352	176
warnings 2023	48	29	40	44	44	32	35						272	272
warnings 2022	29	33	30	50	43	53	51	52	80	37	21	25	504	289

Incidents All calls for service. Those that come through Dispatch and those that are Officer initiated.

Cases All calls for service that require a case report to be written (excluding Traffic)

Animal All calls for animal complaints (running at large, barking, vicious

33 tickets issued for the area of Main street



Public Works Department

Trey H Fonner

Public Works Director

Memo

To: Jeff Layman, Town Administrator

From: Trey Fonner, Public Works Director

Cc: File

Date: August 4, 2023

Subject: Public Works Department Report

The following department report is a snapshot of some of the tasks and projects the Public Works staff has undertaken over the past several weeks.

- ❖ Remove tree for horseshoe pits
- ❖ Remove trees and 7th street and Skyline Drive
- ❖ Pass out flyers to Tara subdivision
- ❖ Locate 8th street for fiber project
- ❖ Clean up shoulders on Eagles View Park trails
- ❖ New meter pit and curb stop at 511 Orchard
- ❖ Dig grave
- ❖ Movie in the park set up
- ❖ Sprinkler repairs at Veterans
- ❖ Clean out moss in Eagles View irrigation system
- ❖ New meter pit and curb stop at 1140 Ballard
- ❖ Farmers Market set up
- ❖ Concert set up
- ❖ Potholing for boring project
- ❖ Finish sidewalks on Cottonwood
- ❖ Pour concrete at Veterans for new shelter
- ❖ Electrical conduit ran to sunrise tanks
- ❖ Work on horseshoe pits
- ❖ In Victoria, Australia it was illegal to change a light bulb unless you are a licensed electrician

Water/Wastewater

- ❖ Install desiccant drying cartridges to skids
- ❖ Replace filters on IR compressor units
- ❖ Painting rusted and wore out Unistrut's and misc. equipment
- ❖ Lead and copper testing bottles delivered and picked up
- ❖ Daily, weekly, and monthly testing
- ❖ Testing collected and shipped to State lab
- ❖ Meter reads, door hangers, and shutoffs

- ❖ Flush hydrants as needed
- ❖ Optimize processes on Wastewater plant and wasting
- ❖ Produce sludge as scheduled
- ❖ Relocate control panel of solids auger to better location
- ❖ Switch UV system to north bank, South bank off and service has started on it
- ❖ Install new composite refrigerant samplers
- ❖ Produced 11,080,337 gallons of water

Charging Station

- ❖ 13 Vehicles
- ❖ 24 charging sessions
- ❖ \$124.88 collected for use

Bulk Water Numbers

- ❖ 373,606 Gallons of water through coin operated system
- ❖ 273,876 Gallons of water through commercial system

Public Works Director


- ❖ Meet with Great Outdoors Colorado on grant for Community Park
- ❖ Director staff meeting weekly
- ❖ Desing meeting for water plant weekly
- ❖ Eagles View Park ribbon cutting
- ❖ Weekly meeting on County fiber and CNL project
- ❖ Iworq meeting and training
- ❖ Site visit to Eagles View streets on speed issues
- ❖ Kickoff meeting on TAP grant
- ❖ Monthly meeting with Sustainable Strategies
- ❖ Meeting with DOLA on EIAF grant and questions
- ❖ Meeting with Debra on grant applications
- ❖ Meeting with Camario
- ❖ IMTPR meeting
- ❖ Meeting with local engineers from CDOT
- ❖ Meeting on Center Town homes and Orosz
- ❖ Water court diligence case

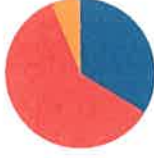
The Water plant project is still continuing to take a lot of my time. There is a lot of moving parts and going through all the design layouts takes time. The Fiber project by the County is wrapping up and shouldn't be long before that project is completed. Joe Lundeen has been keeping the Public Works projects on track and we have weekly if not daily meetings to discuss there progress.

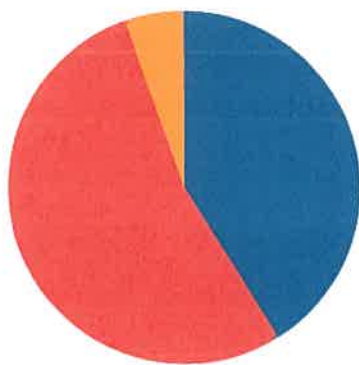
Adult Trap Data - Detail

Start Date: 07/31/2023 End Date: 08/02/2023

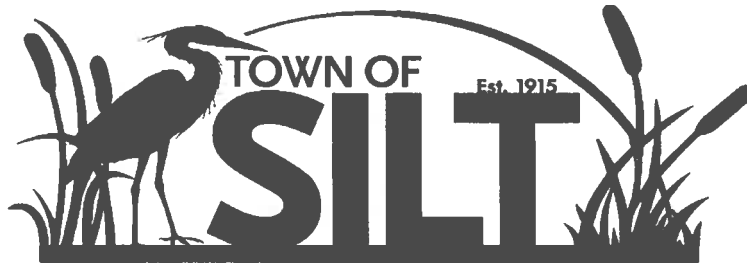
Town of Silt

Trap #		Date	Species	Count	Percent		
SI-09	CDC Light Trap	Garfield	Silt Kum & Go				
		08/01/2023	<i>Aedes melanimon</i>	2	14.3%		<ul style="list-style-type: none"> ■ <i>Aedes-Oc</i> ■ <i>Anopheles</i> ■ <i>Culex</i> ■ <i>Culiseta</i> ■ <i>Other</i>
		08/01/2023	<i>Aedes vexans</i>	11	78.6%		
		08/01/2023	<i>Culex tarsalis</i>	1	7.1%		
			Total	14			

Trap #		Date	Species	Count	Percent		
SI-10	CDC Light Trap	Garfield	Silt - Coal Ridge High School				
		08/01/2023	<i>Aedes increpitus</i>	1	1.0%		<ul style="list-style-type: none"> ■ <i>Aedes-Oc</i> ■ <i>Anopheles</i> ■ <i>Culex</i> ■ <i>Culiseta</i> ■ <i>Other</i>
		08/01/2023	<i>Aedes melanimon</i>	1	1.0%		
		08/01/2023	<i>Aedes vexans</i>	31	31.6%		
		08/01/2023	<i>Culex pipiens</i>	5	5.1%		
		08/01/2023	<i>Culex salinarius</i>	1	1.0%		
		08/01/2023	<i>Culex tarsalis</i>	53	54.1%		
		08/01/2023	<i>Culiseta inornata</i>	6	6.1%		
			Total	98			



	TOTAL	%
■ <i>Aedes-Oc</i>	46	41.1%
■ <i>Anopheles</i>	0	0.0%
■ <i>Culex</i>	60	53.6%
■ <i>Culiseta</i>	6	5.4%
■ <i>Other</i>	0	0.0%



TOWN OF SILT
STAFF REPORT

Date: July 31, 2023

To: Mayor and Board of Trustees

From: Amie Tucker, Treasurer

Tasks Completed in July

- Bulk Water
- Payments
- Customer service
- Payroll
- Retirement contributions (FPPA & CRA)
- Payroll tax payments (State & Federal)
- Petty Cash Reconciliation (General and Recreation)
- Reconcile Bank Statements
- Journal Entries
- Financial Statements
- Sales Tax
- Grant Management
- Monthly Disbursements
- Senior Programs Meeting
- Weekly Staff Meetings
- Zoom meeting hosting for Board meetings
- Water Rate Study Meetings
- TAP Grant Meeting with CDOT
- SRF Meetings DOLA
- AGNC Regional Infrastructure Development Summit
- CIRSA Membership Meeting, Glenwood Springs

The Town advertised for the Utility Billing Clerk position and accepted applications until the end of June. We narrowed down the field of 28 applications to 6, for interviews. The panel interviewed the candidates in the middle of July. We offered the job to Marcella King who accepted and will start work on August 7. I will be in the midst of training our new employee as well as working on the upcoming 2024 budget.

July 6 is the time of aphelion, when Earth is the farthest it will get from the Sun for the entire year—specifically, we will be 94,506,364 miles away from our bright star!



Community Development Department

MEMORANDUM

TO: Jeff Layman, Town Administrator
FROM: Nicole Centeno, Community Development Manager
DATE: July 2023 – August 2023

Building Department

- * Zoning & Building Reviews
- * Inspections - 58 in July
- * Contractor Licensing- 10 New / 204 YTD
- * BEST Tests- 5 New / 50 YTD
- * Miscellaneous Permits – 23 New / 107 YTD
- * Excavation Permits- 4 New / 28 YTD
- * Single Family Permits – 0 New / 8 YTD
- * Commercial Building Permit- 1 New / 5 YTD
- * Stop Work Orders
- * Building Code Update Education/Enforcement

Administration

- * Staff Meetings
- * LED/Community Engagement/Communication
- * Business Licenses- 123 YTD
- * Customer Service (Calls, Emails, Walk-ins)
- * Facility Rentals
- * Office/File Organization
- * P & Z Meetings and Minutes
- * Website Management
- * Social Media Management
- * Vendor's Licenses- 19 YTD

Recreation

- * T-Ball/Coach Pitch
- * Fall Micro Soccer
- * Girls Basketball

Code Enforcement

- * Non-Compliant Business Licenses
- * Commercial Compliance (Building/SIA)
- * Utility Easements

Subdivisions/Work In Process

- * Stoney Ridge 2
(Pending Applicant Phasing Plan)
- * Camario Phase 2
(Site Work is permitted and under construction)
- * Autumn Ridge
(Permits issued, new driveway for subdivision being installed)

Land Use/Planning & Zoning

- * Marioni Annexation
- * Trade Center Site Plan Review
- * Coats Lot Line Adjustment
- * Church Parking Annexation
- * Brew Zone Site Plan Review
- * The Bank Site Plan Review
- * Variance for 2:12 Roof Pitch

Special Events- Current & Future Planning

- * Farmers' Market
- * 2023 Party at The Pavilion Concert Series
- * Movie Night

- * Code Enforcement Complaints
- * Construction w/o Permit (Stop Work Order)
- * Code Revisions

Autumn Ridge

Autumn Ridge was issued an excavation permit to move/separate utilities and install an access point for their second lot, to be compliant for the requirements of the subdivision and plans that were approved by on January 9, 2023.

The water and sewer service connections have been inspected and signed off on, as well as the asphalt entrance. The concrete patch was installed 3 feet too far west, so that is being removed and fixed. Inspections will continue to take place, to ensure completion before the permit is closed out.

Since this property was approved to rezone as an R-3 Zone District, anything outside of a single family, duplex, tri-plex or four plex will require a Site Plan Review.

Camario

Camario was issued an excavation permit to install the subdivision sitework and parkland dedication of the U12 Soccer Field.

Waterlines have been inspected and are being backfilled, with sewer to come next. Some of the concrete kickers have also been installed and inspected.

River Trace

River Trace is putting some finishing touches on two of their apartment units, as they prepare for the C.O. Inspection.

There is one additional apartment unit and commons area building that are already permitted to break ground on, as well as the next apartment unit in processing to be permitted soon.

Family Dollar

Family Dollar proceeded through framing and insulation without inspections and when the Town made an unannounced visit, the contractors were installing coverings over the insulation and frame. The Town issued a Stop Work order and informed the General Contractor (GC) that the coverings and insulation all needed to be removed so the framing could be installed. After working closely with the GC, over the last month, the Town was able to inspect the framing and insulation, so the project can now proceed.

River Run Storage

Ray Nielsen, one of the Camp Colorado owners, requested to abandon the permit application and Site Plan approval, as there was a turn over of project managers and he wants to reconfigure the concept. This new Site Plan Review will be brought back to the P&Z once the applicant submits the new application.

TOWN OF SILT
REGULAR PLANNING AND ZONING COMMISSION MEETING
July 5, 2023 – 6:30 P.M.
HYBRID MEETING

The Silt Planning and Zoning Commission held their regularly scheduled meeting on Tuesday, July 5, 2023. Vice- Chair Dorsey called the meeting to order at 6:30 PM.

Roll call

Present

Chair Lindsey Williams
Vice-Chair Joelle Dorsey
Commissioner Robert Doty
Commissioner Michael Bertaux
Commissioner Jennifer Stepisnik

Absent

Commissioner Charlienna Chancey
Commissioner Eddie Aragon

Also present were Town Planner Mark Chain and Community Development Manager Nicole Centeno.

Pledge of Allegiance

Public Comments – There were no public comments.

Consent Agenda

1. Minutes of the June 6, 2023 Planning & Zoning Commission meeting.

Commissioner Doty made a motion to approve the consent agenda as presented. Commissioner Stepisnik seconded the motion; the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – There were no agenda changes.

Possible Consolidation of lots 157 and 158, Silt Trade Center - Advisement

Planner Chain introduced this item. He said that this was not a public hearing but that the Town had been approached regarding the consolidation of 2 lots in the Silt Trade Center. He noted that there were a few reasons why he brought this to the Commission looking for advisement and direction and not having a full public hearing (Site Plan Review) immediately. The most important reason was that he had needed to do extensive research on the number of rezoning applications that had occurred related to the Silt Trade Center in the past. Specifically, he was

wondering if there were concerns in the past about lot sizes, whether lot consolidation had been mentioned, whether there was concern related to massing, physical infrastructure and other such items.

Chain gave historical background on the Trade Center and noted that the PUD amendment in 2008 was the current PUD ordinance/regulations in effect. He had gone through the archives and upon reading, he learned that the 2008 approval had been the six request for PUD rezoning; and not all have been approved. He noted that the PUD amendment in 2008 accomplished the following:

- rezoned a number of lots from B-1 to an underlying B-2 designation (B-2 being a bit more industrial than the underlying B-1).
- Clarified that for a certain part of the Trade Center that 2 residential units could be built on each lot for a total of 36 residential units in that area. After that, a special use permit was required for additional residential usage.
- The amendment tried to make clear what architectural building guidelines were the most up-to-date of what governed future development.
- Clarified that a Parkland dedication fee was required for all residential units at time of building permit

Related to the past staff reports, he noted that many of the issues discussed in the 2008 PUD rezoning were procedural. One significant issue was how many owners were petitioning for the rezoning (initially there were not the 67% required by the STC documents. He also indicated that there was some opposition to the rezoning from B-1 to B-2 from a couple of the lot owners within the Trade Center as well as from the residential area across Highway 6. There was also discussion about storage, screening, landscaping, noise standards and building materials. Finally, grading and drainage issues were also a subject of discussion. Chain also related that sizes of the lots were not discussed in the past staff reports.

Chain said that one of the concerns he had was that the conceptual consolidation application requested that even though two lots were combined into one that the owner would like to continue to have the original number of dwelling units – that would be 4 dwelling units - that would be allowed if there were two separate lots and preserve the right to 4 units even if consolidation did occur. Chain thought that perhaps this could lead to massing concerns. It definitely would result in a zoning conflict since action by the applicant would make the reconfigured lot nonconforming if 4 dwelling units were still allowed to be constructed.

Chain indicated that he did not want to go into too much detail on the specifics of the technical parts of the application as this matter may be coming forward at the very next Planning Commission Meeting.

Jeff Johnson introduced himself as the project architect. He said his client currently has a business in Summit County and they are getting a considerable Amount of work in the Roaring Fork and Colorado River Valleys. He wishes to build a building on the 2 combined lots which in its entirety would include an adjacent building, a total of 3 rentable commercial spaces and 4 two-bedroom apartments above. Jeff said he was aware of the architectural guidelines associated with the PUD and he did not want to design plain, boxlike buildings. He said that the owner had a primary goal of wanting to maximize the housing element. He noted the issues were: lot line dissolution; verify how many residential units could be built combining the lots; and there could be a hardship if the construction of residential units was perhaps reduced.

There was some more general discussion and Jeff noted to the Commission that he was hoping for some guidance on the issue. Commissioner Doty thanked the applicant for his work and said he wanted to make a few comments. He said that the PUD allows 2 residences per lot as a use by right. He thought if lots were combined and the intent was still to build four units that it may create a conflict with zoning. He said he was not trying to squelch development possibilities but wanted to make sure that the correct zoning mechanism was maintained.

Chair Williams noted there were two items here: housing affordability and commercial potential. She said she did like the commercial development here.

There was some more discussion. It was noted that there would be a site plan review for any commercial development in this area whether there was a consolidation of lots or not. The general thought was that the underlying zoning requirement of two residential per lot was appropriate. Mr. Johnson thanked the commission for their comments and said he would discuss next steps with the owner.

Planning Update

Planner Chain updated the Planning Commission on the following items:

Autumn Ridge. Some utilities on the existing property were being adjusted so that they did not go through developable portions of the property and would be allocated to appropriate easements. The driveway entry into Lot 2 had a CDOT Access permit and was in the process of being constructed.

Camario. All documents have been recorded and installation of infrastructure was beginning.

Annexation on Home Street. Planner Chain noted that there would be a small annexation on the west side of town along Home Avenue. The property had been used for miscellaneous construction storage in the past and city services were available.

Village at Painted Pastures. Chain noted that a development agreement for Lot 3 had been recorded and that there was a request to extend the site plan review approval for Lot 1.

River Run. It was also noted that there were some issues with the masonry wall height at the storage area for River Run. Staff did not know what direction the issue would be taking in the near future. Chain also told the commission that code enforcement was being included in the 2023 budget.

Commissioner Comment

Commissioner Doty said he thought that the lot consolidation issue was interesting. He also thought it was good to see that this is wanting to locate their shops and offices here.

Commissioner Stepisnik said housing is becoming an important issue for that area. She also thought Affordable Housing should be part of long-range discussions.

Manager Centeno noted that Trey Fonner, Public Works Director may be coming to the August Planning Commission meeting to discuss general projects in town, their status and to answer any questions that the Planning Commission may have.

Adjournment

The meeting adjourned at 7:43 PM.

Respectfully submitted,

Approved by the Planning Commission

_____*Mark Chain*_____
Mark Chain
Planner

_____*Lindsey K Williams*_____
Lindsey Williams
Chair



July 28, 2023

News You Can Use

Turf Replacement Incentive Program

Are you paying more than \$17.38 per month for your irrigation water?
Are you tired of mowing all that turf grass?

The Town of Silt is offering an incentive program to help home and business owners reduce their water usage and offset costs of replacing your turf grass!!

At \$1.00 per square foot the incentive program can be received as a cash payment or as a credit on your utility bill for replacing your turf grass.

Drop in to the Town Hall or call 970.876.2353 or visit www.townofsilt.org for more information.



Town Offers Incentive Program to Reduce Irrigation Water Use

A new Town irrigation program designed to help home and business owners reduce their irrigation water usage was approved by the Silt Board of Trustees last spring. Participants in the program will be offered a one dollar per square foot incentive for replacing their turfgrass with less thirsty native species, other plantings and other xeriscaping. Home and business owners will not only be able to qualify for the incentive, but also may qualify for lower irrigation fees, depending on how much turf they replace.

The program, dubbed Turf Replacement Incentive Program (TRIP), is eligible to any home or business owner in Town who currently has turfgrass.

- Always lock your vehicle, even when it's parked in your driveway or garage.
- Always take your keys or fob with you.
- Never leave or hide a smart key, valet key, or spare key anywhere in or on your vehicle, no matter where you park it.
- Never leave your car running while unattended or unlocked.
- Close all your vehicle's windows completely when parked.
- Always remove valuable personal property from the vehicle.
- And, to prevent a burglary of your home, secure the transmitter for your garage door opener.



Music At The Market

Veteran's Park - 500 Home Avenue, Silt
Wednesdays from 4:30 - 7:30

- July 12th - Joey Ball
- July 19th - ZINZIN
- July 26th - Tim & Melissa
- August 2nd - Oran Mor
- August 9th - Hannah Haupt
- August 16th - Stone Kitchen
- August 23rd - Jeff Wold
- August 30th - Colorado Curry Duo

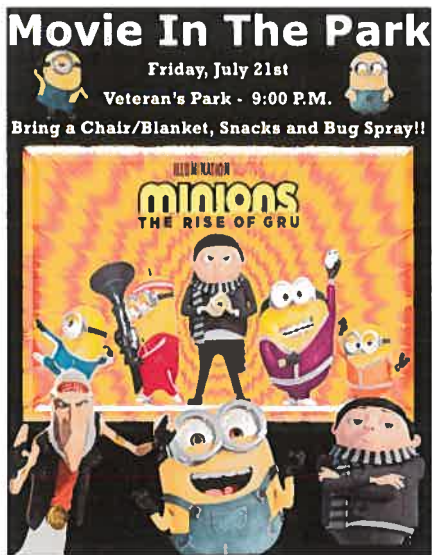




July 21, 2023

News You Can Use

Movie Night Tonight! Veterans Park



Silt Farmer's Market Next Wednesday!





More Great Silt Events Coming Up!

2023 <i>Silt Events Calendar</i>	
Sat, April 8	Easter Egg Hunt- 9 a.m. (Roy Moore- 9th & Orchard)
Fri, April 21	Arbor Day Tree Planting
April 24 - April 29	Silt Clean Up- 8 a.m. to 4:30 p.m. (Town Shop- 612 N 7 th St)
May 5 - May 7	Silt on Sale (Advertised Silt Garage Sales Weekend)
Fri, June 9	Summer Movie In The Park Series- Dusk (Veterans' Park)
Sat, June 3	Bike Rodeo
Fri, June 23	Party at the Pavilion- The Ozymorons
Wed, July 12 - Aug 30	Silt Farmers' Market Plus- Wednesdays
Fri, July 7	Summer Movie In The Park Series- Dusk (Veterans' Park)
Fri, July 14	Party at the Pavilion- The Band of Brothers
Fri, July 21	Summer Movie In The Park Series- Dusk (Veterans' Park)
Sat, August 19	Heyday - 7 a.m. to 9 p.m. (Veterans' Park)
Fri, August 25	Party at the Pavilion- TBD
October 16-21	Silt Clean Up- 8 a.m. to 4:30 p.m. (Town Shop- 612 N 7 th St)
Tue, October 31	Main Street Trick or Treat, Family Fall Fest & Chili Cook Off
Tue, November 21	Downtown Tree Lighting Ceremony/Sitting With Santa
All events are subject to change	
For More Information, Please Call Town Hall at 876-2353 Ext 110	

Music At The Market

Veteran's Park - 500 Home Avenue, Silt
Wednesdays from 4:30 - 7:30

July 12th - Joey Ball
July 19th - ZINZIN
July 26th - Tim & Melissa
August 2nd - Oran Mor
August 9th - Hannah Haupt
August 16th - Stone Kitchen
August 23rd - Jeff Wold
August 30th - Colorado Curry Duo



Water Wiser

Water is a precious resource. Let's make sure we use it wisely.



What Time Of Day Can I Water?

Watering lawns and gardens is best done in the early morning or late evening. This helps reduce water loss due to evaporation and wind. Avoid watering during the heat of the day.

What Restrictions Does The Town Enforce?

- Watering lawns and gardens is limited to once per week.
- Watering lawns and gardens is limited to 15 minutes per session.
- Watering lawns and gardens is limited to 1/2 inch of water per session.
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Silt Micro Soccer

August 21st - October 20th
Boys and Girls Ages 4 - 7

All Players Must Be 4 Years Old By August 21st

U6 - 2018 and 2019 U8 - 2016 and 2017

Cost: \$45

Registration is open until August 15th

Forms are available at Town Hall and www.townofsilt.org








For more information, please contact Town Hall at 876-2353 Ext 110

Lock Your Car! And While Your At It, Lock Your House, Too!!



Preventing “crimes of opportunity” is easy. Most importantly, always remove items of value— especially guns and prescription drugs—and lock the vehicle.

Studies have shown that the vast majority of vehicles that are burglarized or stolen have been left unlocked. Don’t be the next victim. Here are several simple steps that everyone should follow:

- Always lock your vehicle, even when it’s parked in your driveway or garage.
- Always take your keys or fob with you.
- Never leave or hide a smart key, valet key, or spare key anywhere in or on your vehicle, no matter where you park it.
- Never leave your car running while unattended or unlocked.
- Close all your vehicle’s windows completely when parked.
- Always remove valuable personal property from the vehicle.
- And, to prevent a burglary of your home, secure the transmitter for your garage door opener.

Silt Public Works Department Projects

- Veterans Park Picnic Shelter
- Horseshoe Pits at Stoney Ridge. Eight pits with concrete borders and border fence.
- Electric line to Sunrise water storage tanks for required equipment
- Tara subdivision street improvements have been delayed until September 1.



August 4, 2023

News You Can Use

Silt Wildland Fire Emphasizes Danger



A wildland fire, sparked by a hit and run truck/power pole crash at Ukele Lane/Harness Lane, just outside of Silt on July 16th underscores the fire danger we all face here in Silt. Town elected officials and staff join the fire and emergency crews who worked to put out the fire in believing that we “dodged a bullet” on this incident. Had winds not been light and resources not as readily available, the fire may have marched into the Town where results could have been catastrophic.

CRFR, aided by air assets, including a helicopter from Rifle and 2 single air tankers from Grand Junction knocked down the fire after a couple of hours of work. Also working the fire were five Type 6 engines, one type 3 engine and three water tenders.

The US Government’s Interagency Fire team, based at the Rifle Airport, the Garfield County Sheriff’s Department, Silt Police Department, Garfield County Road and Bridge and Excel Energy all joined CRFR on the scene. Glenwood Springs Fire assisted with calls in the New Castle area. Off-duty CRFR personnel were called in and either covered calls or were on the fire scene to assist with extinguishing the fire.

The amount and battle the 16-acre fire perceived concern a places provokes.



number of resources utilized to is truly remarkable. It shows the wildfire so close to inhabited

Let’s all use our fires from invading our Town!

resources wisely and prevent

TIPS TO PREVENT FIRE

- Keep vehicles off dry grass.
- Regularly maintain your vehicle and other motor driven equipment, ie, mowers, trimmers, chainsaws, etc.
- Make sure your OHV has a spark arrester.

- Check you tires, bearings and axles on trailers.
- Make sure chains can't drag on the highway.
- Use grills in safe places.
- Dispose of used matches and cigarettes in a closed container or cup of water.

PEOPLE CAUSE MOST WILDFIRES.....BE A GOOD NEIGHBOR AND BE SMART ABOUT FIRE!

Encourage others to opt-in to the Emergency Alert system by going to:

<https://member.everbridge.net/index/3531635643383892#/signup>

Silt's Annual Celebration "Heyday" Set For August 19th



53 rd ANNUAL SILT HEYDAY "CHEERS TO 40 YEARS" August 19, 2023 at Veteran's Park 500 Home Avenue	
Pancake Breakfast with "Colorado Curry's"	7:00 a.m. – 9:30 a.m.
Flag raising and National Anthem	8:00 a.m.
Food, Arts & Crafts Booths	9:00 a.m. – 5:00 p.m.
Heyday Parade	10:00 a.m.
Anvil Points Quilt Show – Historical Park	11:00 a.m.
Beer Booth	11:00 a.m. – 9:00 p.m.
Horseshoe Tournament – Stoney Ridge Pits	11:00 a.m.
Vintage Base Ball Game – Roy Moore Field	1:00 p.m.
"Feeding Giants"	1:00 p.m. – 4:00 p.m.
Cornhole Tournament (sponsored by Rifle Rec)	2:00 p.m.
Watermelon Seed Spitting Contest	3:30 p.m.
Pie Eating Contest	4:30 p.m.
Jalapeno Eating Contest	5:00 p.m.
"Louie & the Lizards"	6:00 p.m. – 9:00 p.m.
Colorado River Fire Rescue "Touch a Truck" Open House MORE INFORMATION GO TO THE TOWN OF SILT WEBSITE AT: WWW.townofsilt.org OR EMAIL US AT: silthevday21@gmail.com	

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Silt's Last "Party at the Pavilion" Features C&W Star Austin Wahler

**THROW YER DUTCH BOOTS ON
CAUSE SILT'S GOIN' COUNTRY
PARTY AT THE PAVILION FREE CONCERT**
Friday, August 25th
6:45 P.M. - 10:00 P.M.
648 N. 7th Street, Silt/Stoney Ridge Pavilion
The Town is excited to present:

 Duey Weibel @ 6:45pm
Then The One & Only
Austin Wahler @ 8:00pm





AUSTIN WAHLER

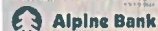




BYO...
Chain, Drinks
& Food

No Dogs
Allowed

THANK YOU TO OUR SPONSORS!!



August 8, 2023 **EXTRA**

News You Can Use

Community Hero Day at the Silt Farmers' Market

August 9, 2023

4:30pm-7:30pm

Veteran's Park (500 Home Ave.)

Come Touch A Truck and Hang Out With Real Life
Super Heroes!!



Join the FUN & support local vendors!!

Wednesday's From July 12 - August 30

4:30 p.m. - 7:30 p.m.

Located at Veteran's Park (500 Home Ave.)



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